

Warrenville Park District— Softball/Baseball Field Inspection/Condition Report

Field Condition Report: Page Two is only to be filled out if field conditions are NOT playable upon arrival or a major safety issue is noted on Page One

DO NOT PLAY UNTIL SITUATION IS RESOLVED!

Date Condition Observed		Name (person initiating Condition Report)	
Affiliate Name		Title	
Field Location (Check Box) (Circle Field # at Summerlakes)		Condition Report Severity (Check Box)	
Summerlakes #1, #2, #3, #4,	<input type="checkbox"/>	Critical (field not playable due to safety concern)	<input type="checkbox"/>
Woodland School	<input type="checkbox"/>	Major (field playable with significant amount of volunteer work involved, > 20 minutes)	<input type="checkbox"/>
Cerny Park	<input type="checkbox"/>		
Bower School	<input type="checkbox"/>	Minor (field playable with small amount of volunteer work involved, < 20 minutes)	<input type="checkbox"/>
VFW	<input type="checkbox"/>	Work performed by league:	
Harding Field	<input type="checkbox"/>		

Condition Report Description (Clearly detail the reason for this Condition Report. Be as descriptive as possible).

For Park District Use Only (To be completed by authorized park district employee(s))

Condition Report No:		Date Condition Report Received:		Received by Noon on next business	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Was Game Previously Scheduled?						
Condition Report Assigned To:				Investigated by:		
Work Required?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Total Estimated Hours:			
Work performed (detail what work was required to correct condition Report)						
Date Work Completed				Total Actual Hours Required:		
Executive Director Signature		Date		Safety Manager Signature (if required)		Date
Date Affiliate Informed of Correction(s):						

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Field Inspection Report—Page One to be filled out before every game and left in equipment box.

Is there evidence of large rocks, ruts or mounds, which could present a hazard to a batted ball or sliding?	Yes	No	Are all bases mounted flush with the surface?	Yes	No
Are there large holes either in the infield or outfield areas that could present a trip hazard?	Yes	No	Are all bases mounted firmly in their stakes?	Yes	No
Is there any standing water?	Yes	No	Is Home Plate level with the surrounding playing surface (no corner sticking up)?	Yes	No
Has maintenance equipment been left on the field?	Yes	No	Is the pitchers rubber mounted level with the surrounding playing surface (no corner sticking up)?	Yes	No
Is there evidence of unsafe debris scattered around the field? (glass, metal)	Yes	No	Is all surrounding fencing intact and safe (dome caps in place, fence posts on the opposite side of playing surface, secured adequately, no exposed wire ends or sharp fencing)?	Yes	No

If there are any
 Unsafe conditions
DO NOT PLAY!

Please remedy the unsafe condition and document the action taken.

If you can not remedy the unsafe condition,
 notify the Park District staff immediately
 at 630-393-7279

Date
Location/Field
Signature