



**Minutes of the Warrenville Park District
Regular Meeting of the Board of Commissioners
Held on March 18, 2021**

Call to Order:

President Thornbury called the meeting to order at 6:15 pm.

Pledge of Allegiance:

Roll Call: Commissioner Coons – Present
Commissioner Wilkie – Present
Commissioner DiCianni – Present
President Thornbury – Present

Others Present: Tim Reinbold, Executive Director/Board Secretary
Penny Thrawl, Executive Assistant/HR Manager/Assistant Board Secretary
Linda Straka, Superintendent of Finance & Technology
Gregg Ireland, Superintendent of Parks & Facilities
Matt Odom, Superintendent of Recreation/Safety Coordinator
Michelle Savage, Registration/Administrative Services Manager
Sheri Potter, Marketing & Special Events Supervisor
Michael Machowski, Community Member

Approval of the March 18, 2021 Regular Meeting Agenda:

MOTION: Commissioner Wilkie moved to approve the Regular Meeting Agenda for March 18, 2021.
Seconded by Commissioner Coons.

Roll Call Vote:

Commissioner DiCianni - Aye
Commissioner Wilkie - Aye

Commissioner Coons - Aye
President Thornbury - Aye

4-Ayes, 0-Nays, 0-Absent, 1-Vacancy
ALL IN FAVOR. MOTION CARRIED.

Public Comment: No public wished to speak.

Approval of Consent Agenda:

Approval of Regular Meeting Minutes of the Board of Park Commissioners for February 18, 2021:

Approval of Closed Meeting Minutes of the Board of Park Commissioners for February 18, 2021:

MOTION: Commissioner DiCianni moved to approve the Consent Agenda which includes; Regular Meeting Minutes of the Board of Park Commissioners for February 18, 2021; and, approval of the Board of Park Commissioners Closed Session - Personnel Meeting Minutes for February 18, 2021. Seconded by Commissioner Coons.

Roll Call Vote:

Commissioner Wilkie - Aye

Commissioner DiCianni - Aye

Commissioner Coons - Aye

President Thornbury - Aye

4-Ayes, 0-Nays, 0- Absent, 1-Vacancy

ALL IN FAVOR. MOTION CARRIED.

Financial Reports:

Approval of Financial Statements for the period ending February 28, 2021:

MOTION: Commissioner Wilkie moved to approve the Financial Statements for the period ending February 28, 2021. Seconded by Commissioner Coons.

Roll Call Vote:

Commissioner Coons - Aye

Commissioner DiCianni - Aye

Commissioner Wilkie - Aye

President Thornbury - Aye

4-Ayes, 0-Nays, 0-Absent, 1-Vacancy

ALL IN FAVOR. MOTION CARRIED.

Approval of Expenditure Report through February 28, 2021 in the Amount of \$75,584.59.

MOTION: Commissioner Coons moved to approve the Expenditure Report through February 28, 2021 in the Amount of \$75,584.59. Seconded by Commissioner DiCianni.

Roll Call Vote:

Commissioner Wilkie - Aye

Commissioner Coons - Aye

Commissioner DiCianni - Aye

President Thornbury - Aye

4-Ayes, 0-Nays, 0-Absent, 1-Vacancy

ALL IN FAVOR. MOTION CARRIED.

Correspondence:

IAPD Commissioner Membership Cards: Executive Director Tim Reinbold distributed IAPD Membership Cards to Commissioners.

Return of Health Program Net Position: The Executive Director explained that PDRMA has returned a portion of the Health Program's net position to agencies. The Health Program Council recommended this return, and the PDRMA Board of Directors approved it in early 2021. Each member's portion based on a formula in the Health Program Procedures that incorporates the size of each members' annual contribution and the length of time each member has participated in PDRMA Health. The total return to all members totaled \$1 million.

Unfinished Business:

Discussion and Response, if any to COVID-19: The Executive Director informed the Board that twenty frontline staff members received vaccinations this past Monday and Tuesday with the help of District 200 Dr. Schuler. The Executive Director is grateful that Dr. Schuler provided the opportunity for Park District staff to be vaccinated along with District 200 staff. If there is another opportunity for staff to receive the vaccine, this will be communicated to staff.

The Executive Director explained that earlier today Governor JB Pritzker announced a new transitional phase to “bridge” the state from the current COVID-19 restrictions under phase 4 to a full reopening of the state in phase 5. The Bridge Phase includes new guidance on gathering and capacity limits in an effort to provide a clearer picture for many of the state’s economic industries going into the summer while COVID19 numbers remain down and vaccinations expand.

Illinois has not reached the Bridge Phase; the Bridge Phase will begin when 70% of residents age 65 and older are vaccinated. When the Bridge Phase begins, the state will begin a 28-day monitoring period to ensure the increased capacity limits do not lead to an increase in the virus spreading. Then, 50% of all residents over age 16 need to be vaccinated for the state to move into phase 5. Currently, about 13% of all adults are vaccinated.

The Bridge Phase changes capacity limits on restaurants, conventions, social events and more. Under the current phase 4 guidelines, capacity was generally limited to 50% and in the cases of gatherings, just 50 people. The Bridge Phase removes the 50 people rule.

The Bridge Phase increases the capacity limit to 60% for offices, personal care, retail, amusement parks, film production, and museums, ticketed and seated spectator events, theaters and zoos. Fitness centers also increase to 60%, with classes up to 50 people indoors and 100 people outside. Meetings, conventions, or conferences will increase to the least of 60% or 1,000 people.

Festivals and general admission to outdoor events can have 30 people instead of 15 people per 1,000 square feet. Indoor social events will be limited to 250 people, while outdoor events will be 500 people. Indoor recreation will be the lesser of 100 people or 50% capacity, while outdoor recreation will allow multiple groups of up to 100 people.

Phase 5 would be the most normal Illinois has looked since early last March. All capacity limits set by the state would be removed in the phase.

All regions of the state will move to the Bridge Phase and phase 5 together, unlike previous tiers of phases that 11 different regions moved between at different times. The state can also move back from the Bridge Phase and Phase 5; if hospital admissions and mortality rates increase and ICU capacity decreases below 20%.

The Executive Director explained that the Park District will continue to follow all mask and social distancing requirements set by IDPH and the CDC.

Concerns of those that once played basketball, pickleball, etc. in our gym will not return after going elsewhere during the shutdown. The Executive Director stated that it probably one of the biggest challenges is private versus public sectors; the private entities can pretty much do their thing, where public entities are more visible.

The Executive Director when asked, confirmed that there will be a loss of revenue with the closure of St. Irene Catholic School at the end of the school year. Their usage during the week after school hours worked, as this was not a high usage time at the Park District.

The Executive Director explained that the Superintendent of Recreation worked closely with Cyclones Volleyball Club to play in Warrenville last year which brought in additional revenue as it was not included in the current budget.

Discussion of Amending Goals and Objectives: At the February Board of Commissioners Meeting Commissioner Coons expressed adding another goal; Networking and Sponsorships. Commissioner Coons explained that after she and the Executive Director met and discussed the additional goal, now feels this goal should be set for the next Fiscal Year 2022-23, due to the pandemic and the effects it has had on the economy, both personally and business wise.

The "Networking" goal would be budgeted to allow the Executive Director to network and meet with business leaders. The goal would need to be measurable, attainable and specific. After discussion, it was explained that this goal would be set for Fiscal Year 2022-23.

New Business:

2021 2nd Quarter Special Events - April 1 to June 30, 2021 through April 30, 2022: The 2nd Quarter Special Events document was included within the Board Packet.

Review of Operating/Working Budget for Fiscal Year May 1, 2021 through April 30, 2022:

The Executive Director and Superintendent of Finance and Technology reviewed the proposed Operating/Working Budget for Fiscal Year 2020-21, which included:

- Accomplishments for FY 2020-21
- Projected Financial Results for FY 2020-21
- Budget Highlights FY 2021-22
- Budgeted Financial Summary FY 2021-22
- Capital Budget FY 2021-22

Officials & Staff Report:

President: ***President Thornbury*** thanked staff again, for all they do, as it has been a long process.

President Thornbury explained that the Executive Director has been in contact with the City regarding scheduling a City Park Task Force, but does not have specific items on the agenda.

The Executive Director was directed to contact and inform the City Administrator John Coakley, that a City Park Task Force meeting is not needed at this time. The Executive Director explained that the City Administrator, and the Director of Community & Economic Development Ron Mentzer will attend a Park Board Meeting in the near future to update the Board on the status of all City projects and developments.

Commissioners: ***Commissioner Wilkie*** stated that he has been working out more at FitnessNOW and is seeing more individuals utilizing the Park District facilities.

Commissioner DiCianni thanked the Superintendent of Finance & Technology for the budget presentation. She again expressed how thankful she is of staff for all they have been doing for the community.

Commissioner Coons stated that it is nice to see the Parks Staff are back to work. She thanked staff for being so flexible during this past year and providing fun to the community during this time.

Executive Director: The Executive Director stated that he attended the Zoom Legislative Breakfast online. He explained that using the Zoom platform allowed more senators and legislators to attend allowing more accessibility to all that attended. It was also conveyed to that the role Park Districts have played in people's lives over the past year and the funding that is needed when available.

Department Heads: The Registration/Administrative Services Manager reported that registration and phone calls continue to steadily increase and continues to move forward.

The Superintendent of Parks and Facilities reported that a controlled burn was completed out at Summerlakes this past weekend. Staff also have been revamping the scoreboard at Summerlakes.

The Superintendent of Recreation/Safety Coordinator stated that the programming numbers for Spring Soccer are encouraging. It was unsure of the number of participants that would register for programming. As of date, 108 participants have registered, and the Athletic & Facility Supervisor thinks 15 to 20 more that will register. In 2019, 135 registered for this program. This equals a 90 to 95% return rate.

Spring Break Camp currently have 18 registered, two (2) years ago the number of participants was in the mid to lower twenties (20).

Summer Camp, which is three months away, already has (38) registrations for the first week, which exceeds any weeks registered for last summer.

Group fitness exercise classes were reformatted last fall in October to 4-week sessions. This past October, 158 participants registered for Group Fitness Exercise Classes, this March, 242 registered and of the 242, a 53% increase, 58% are attending virtually. There is a place for virtual programming, maybe not to this extent but there will be those that want virtual programming as an option.

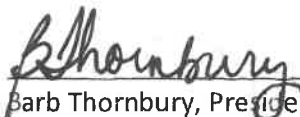
President Thornbury inquired about scholarships and if funds are available for those that are in need. The Registration/Administrative Services Manager stated that funds are available, information regarding the application process is available on the Park District website.

Any Other Business that may properly come before the Board for Discussion Only:

**Adjournment: MOTION: Commissioner Wilkie to adjourn. Seconded by Commissioner Coons.
4-Ayes, 0-Nays, 0-Absent, 1-Vacancy**

Adjourned at 7:35 PM

Approval

 4/15/21
Barb Thornbury, President Date

 4/15/21
Tim Reinbold, Secretary Date

Seal