

PUBLIC NOTICE

REGULAR MEETING of the WARRENVILLE PARK DISTRICT BOARD OF PARK COMMISSIONERS THURSDAY, DECEMBER 16TH, 2021 at 6:15 pm

To Whom It May Concern:

NOTICE IS HEREBY GIVEN that the **REGULAR MEETING** of the WARRENVILLE PARK DISTRICT BOARD OF COMMISSIONERS is scheduled for **THURSDAY, DECEMBER 16TH, 2021 @ 6:15 pm** at the Warrenville Park District Recreation Center, 3S260 Warren Avenue, Warrenville IL 60555 in the **Lower Level of the Warrenville Community Building**.

PLEASE NOTE: In Response to COVID-19, the Governor signed Executive Order 21-22 which **REQUIRES** that **ALL INDIVIDUALS OVER THE AGE OF 2** and those who can medically tolerate a face covering when in indoor public places **MUST wear a facial covering**

AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Public Hearing to Approve a Proposed Property Tax Levy Increase or the Warrenville Park District
- V. Approval of December 16, 2021 Regular Meeting Agenda
- VI. State Representative Janet Yang Rohr Presentation of IAPD Outstanding Citizen/Volunteers of the Year Certificate to Bill & Barb Crabtree
- VII. Public Comment
- VIII. Approval of Regular Meeting Minutes of the Board of Park Commissioners for November 18, 2021
- IX. Financial Reports
 - a. Approval of Financial Statements for the Period Ending November 30, 2021
 - b. Approval of Expenditure Report through November 30, 2021 in the Amount of \$106,567.36
- X. Correspondence:
 - a. Thank you Letter for Silver Sponsorship Donation for the WDSRA 2022 Bash
 - b. 2022 1st Quarter Special Event Listing
- XI. Unfinished Business
 - a. Review and Approval of Changes to Personnel Policy Manual: Section 1; Employment Policies and Procedures – 1.6 Anti-Nepotism Policy
 - b. Review and Approval of Changes to Personnel Policy Manual: Section 6; Employee Conduct – 6.26 Social Media Policy (combination of previous 6.26 Blogging & Social Media Policy and 6.27 Facebook Guidelines)
 - c. Discussion and Response to COVID-19
- XII. New Business
 - a. Review and Approval of Ordinance 2021-05; An Ordinance for the Levy and Assessment of Taxes for the Fiscal Year beginning May 1, 2021 and Ending April 30, 2022
 - b. Review and Approval to Open an Investment Account with PMA Financial Network
 - c. Review and Approval of IAPD/IPRA Soaring to New Heights 2022 Conference Attendance for Board of Commissioners
 - d. Review and Approval of Changes to Personnel Policy Manual: Section 1; Employment Policies and Procedures – 1.1 Equal Employment Opportunity Policy

- e. Review and Approval of Changes to Personnel Policy Manual: Section 1; Employment Policies and Procedures – 1.22 Sexual & Child Abuse
- f. Review and Approval of Personnel Policy Manual: Section 1; Employment Policies and Procedures – 1.24 Whistleblower Protection Policy & Procedures (SAFE-T Act)
- g. Review and Approval of Changes to Personnel Policy Manual: Section 3; Time Off Benefits – 3.12 Victims’ Economic Security and Safety Act
- h. Review and Approval of Changes to Personnel Policy Manual: Section 6; Employee Conduct – 6.18 Romantic or Sexual Relationships
- i. Review and Approval of Changes to Personnel Policy Manual: Section 7; Safety in the Workplace – 7.11 Footwear
- j. Review and Approval of Ordinance 2021-06; An Ordinance Authorizing and Directing the Disposition of Certain Equipment
- k. 2021 Year End Review

XIII. Officials & Staff Reports

- a. President
- b. Commissioners
- c. Executive Director Report
- d. Department Head Reports

XIV. Closed Session - Semi Annual Review of Closed Session Minutes, 5 ILCS 120 2 (C) 21 – Discussion of Minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06

XV. To Take Action, if any, on Matters from Closed Session - Semi Annual Review of Closed Session Minutes, 5 ILCS 120 2 (C) 21 –

- a. **Review and Approval of Ordinance 2021-07:** An Ordinance Authorizing and Directing the Destruction of Verbatim Audio Recordings of Certain Closed Session Meetings of the Board of Park Commissioners of the Warrenville Park District which includes: December 12, 2019 –Semi Annual Review of Closed Session Minutes, and; February 20,2020 – Personnel
- b. **Approval of Release of Closed Session Minutes;** December 12, 2019 –Semi-Annual Review of Closed Session Minutes

XVI. Closed Session - Land Acquisition 5 ILCS 120/2 (c) (5) - The purchase or lease of real property for use of the public body

XVII. To Take Action, if any, on Matter from Closed Session – Land Acquisition

XVIII. Any Other Business That May Properly Come Before the Board for Discussion Only

XIX. Adjournment

This notice is given pursuant to 5ILCS/120

Date: December 10, 2021

**/S/Colin A. Wilkie, President, Board of Park Commissioners
Warrenville Park District, DuPage County, Illinois**

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District’s Administrative Office, 35260 Warren Avenue, Warrenville, IL; Monday through Friday from 9:00 a.m. to 4:00 p.m. at least 48 hours prior to the meeting. Telephone number is 630-393-7279. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.