



**Warrenville Park District Strategic Master Plan Public Engagement Forum  
with the Board of Commissioners in Attendance  
Held on June 27, 2022**

Executive Director Tim Reinbold addressed all present and explained to all in attendance that prior to the start of the Public Engagement Forum that due to the Board of Commissioners being in attendance and the laws regarding the Open Meetings Act, a Call to Order, Roll Call of Commissioners, and Adjournment will need to be recorded.

**Call to Order:** President Wilkie called the meeting to order at 6:05 pm.

**Roll Call:** Commissioner Thornbury – Present  
Commissioner Coons – Present  
President Wilkie – Present  
Commissioner Machowski – Present  
Commissioner DiCianni – Absent

**Others Present:**

Tim Reinbold, Executive Director/Board Secretary  
Penny Thrawl, Executive Assistant/HR Manager  
Gregg Ireland, Superintendent of Parks & Facilities  
Linda Straka, Superintendent of Finance & Technology  
Matt Odom, Superintendent of Recreation/Safety Coordinator  
Michelle Savage, Office Manager  
Sheri Potter, Marketing & Special Events Supervisor  
Dave Weiner, Athletics & Facility Supervisor  
Ruth Brackmann, Recreation Supervisor  
Carol Bartus, Guest Services Supervisor  
Kathy Mrzlak, Finance Supervisor  
Nick Bovio, Personal Trainer/Fitness Instructor/Guest Services  
Tracey Zeigel, Personal Trainer/Fitness Instructor  
Joe Zegiel, Parks Technician I  
Avery Sipla, Dance Instructor  
Janet Tauer, Fitness Instructor  
Gary Jordan, Parks Supervisor  
Neelay Bhatt, PROS Consulting Inc., Principal  
Phillip Parnin, PROS Consulting Inc., Associate Principal  
Jason Elissalde, PROS Consulting Inc., Sr. Project Manager  
Community Members and Others in Attendance  
Community Members and Others on Zoom Platform

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**Strategic Master Plan – Public Engagement Forum**

The Executive Director thanked all present for attending the Districts Strategic Master Planning Public Engagement Forum and explained that the Park Districts strategic master planning process is to assist in providing staff a direction and a pathway for the next five (5) years. To help guide staff in the process of this plan, community outreach is needed, and his hope is that the community will become a part of this process. He explained that focus groups, stakeholder meetings and other public engagement initiatives will be held to ensure as many voices as possible are heard.

The Executive Director explained that the District has hired PROS Consulting Inc. and introduced PROS Consulting Principal, Neelay Bhatt who will be leading this project along to facilitate and assist in the strategic master planning process.

Neelay Bhatt, introduced himself to all those present, introduced his team and business partners from ETC Institute (statistically valid survey firm) and Kimley Horn (landscape & architecture firm). The process, demographics & trends projections, and how they involve the community with the master planning process (surveys, tech reports, comments, etc.) was explained. A website was designed, [www.WarrenvilleParkPlan.com](http://www.WarrenvilleParkPlan.com) for the Districts Strategic Master Plan and to allow input and help shape the future of Warrenville Park District. Menti.com can be utilized by individuals with access to respond to questions and captures responses and results in real time. Those in attendance with cell phones were asked to participate and to answer the questions presented.

The next steps were explained; Statistically Valid Survey, Online Survey, Site Assessment, Program Assessment, Needs Assessment Findings and ongoing updates to [www.WarrenvilleParkPlan.com](http://www.WarrenvilleParkPlan.com).

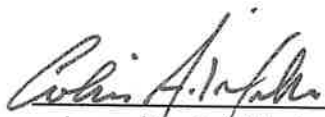
The Executive Director thanked everyone for their time, ideas, opinions and suggestions.

**Adjourn**

**MOTION:** Commissioner Thornbury moved to adjourn the meeting. Seconded by President Wilkie.  
**Voice Vote: 4-Ayes, 0-Nays, 1-Absent (DiCianni). MOTION CARRIED.**

**Adjourned at 7:04 pm.**

**Approval**

  
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Colin Wilkie, President                      Date      7/21/22

  
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Tim Reinbold, Secretary                      Date      7/21/22

**Seal**