



## Warrenville Park District Scholarship Application Guidelines

(Effective July 1, 2022-June 30, 2023)

1. Scholarship applicants and household members must be Warrenville Park District residents.
2. Applicants are required to complete an application and provide written proof of need.
3. Income eligibility is based on the United States Department of Agriculture Guidelines. Please refer to the table below.

Household Size	Federal Poverty Guidelines Annual Tier 1	Annual (Free Lunch) Tier 2	Bi-weekly Free Lunch Tier 2	Weekly Free Lunch Tier 2	Weekly Reduced Lunch-Tier 3
1	13,590	\$ 17,667	\$ 680	\$ 340	\$484
2	18,310	\$ 23,803	\$ 916	\$ 458	\$652
3	23,030	\$ 29,939	\$ 1152	\$ 576	\$820
4	27,750	\$ 36,075	\$ 1388	\$ 694	\$988
5	32,470	\$ 42,211	\$ 1624	\$ 812	\$1,156
6	37,190	\$ 48,347	\$ 1860	\$930	\$1,324
7	41,910	\$ 54,483	\$ 2096	\$ 1048	\$1,492
8	46,630	\$ 60,619	\$ 2,332	\$ 1,166	\$1,659
Each Add'l family after (8) add	4,720	+ 6,136	+ 236	+ 118	+168

4. This program is administered on a first come, first serve basis in accordance with available funding.
5. Funds allocated will be based on the Park District's fiscal year schedule (May 1- April 30).
6. Award Maximum-\$100.00 per family member/per quarter (Family maximum not to exceed \$1000 per year).
7. Scholarships are limited to one program/per person/per season (spring, summer, fall, winter).
8. All scholarship recipients are required to pay a portion of the program fees (equal to at least 10% of the total program fees per person) upon notification of scholarship award. Registration will not be processed until recipient portion is paid.
9. Applicant must submit financial documentation quarterly. If financial status changes, applicant must notify the Warrenville Park District and submit updated documentation.
10. Scholarship amount will not exceed 90% of program fees.
11. All applications will be reviewed on an individual basis; the decision of the Executive Director is final.
12. Future applications may be denied based on incorrect or false information provided and/or lack of participation/attendance.

**Warrenville Park District**  
**Scholarship Application Guidelines**  
(cont.)

13. Scholarships are transferrable to family member but not refundable if the Park District is notified prior to the start of the program.
14. All information provided to the Park District is confidential and is not a matter of public record of the Park District.
15. Please allow 7-10 business days for processing.
16. Warrenville Park District reserves the right to approve partial funding or deny an applicant's request.
17. All resident registration procedures and policies apply to scholarship applicants.
18. Warrenville Park District reserves the right to revise these guidelines at any time based upon criteria as approved by the Board of Park Commissioners.

**Installment Payment Plans**

In addition to scholarships, the Warrenville Park District offers payment plans for qualified households. Programs that qualify for payment plans are as follows:

- Dance Programs over \$100.00
- Travel Soccer
- Day Camp
- Sports Programs over \$100.00
- Personal Training over \$100.00

Applicants must complete an payment plan form and pay a minimum of 20% of program fee at the time of registration. The remaining balance must be set up for scheduled installment payments to be made by cash, check, or credit card. Balance must be paid by the first day of classes or games, unless otherwise authorized by the Executive Director. Delinquent payments will result in participant being dropped from the program.



WARRENVILLE PARK DISTRICT  
SCHOLARSHIP APPLICATION FORM

Date: \_\_\_\_\_

Primary Guardian: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Primary Ph: \_\_\_\_\_ Number of persons in Household: \_\_\_\_\_

Primary E-mail Address: \_\_\_\_\_

**\* The Warrenville Park district requires a minimum of 7-10 days for processing.**

List names and ages of all individuals in the household:

Full Name	Date of Birth	Gender

**All applicants are required on a quarterly basis to submit recent proof of income, residency, and family information by providing at least one item from each of the three lists below. Check appropriate box and attach copies of documents**

Proof of Income	X	Proof of Residency	X	Proof of Parent or Guardianship	X
Most recent tax return	<input type="checkbox"/>	Driver's License/ State ID	<input type="checkbox"/>	Childs Birth Certificate	<input type="checkbox"/>
2 recent pay stubs	<input type="checkbox"/>	Two Current Utility Bills	<input type="checkbox"/>	Income Tax return listing child as dependent	<input type="checkbox"/>
Unemployment compensation verification	<input type="checkbox"/>	Signed Copy of Lease	<input type="checkbox"/>	Public Aid Insurance Card	<input type="checkbox"/>
Copy of Child Support Order	<input type="checkbox"/>	Property Tax bill	<input type="checkbox"/>		<input type="checkbox"/>
Social Security/Disability letter	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Public Aid/Lunch Letter	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>

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Reason for Scholarship Request:

\_\_\_\_\_

I hereby certify that all information is complete and correct to the best of my knowledge. I further authorize the Warrenville Park District to contact those persons or agencies necessary to verify the above information. I understand that misrepresentation of this information will be cause for rejection of application.

\_\_\_\_\_ **Date Completed**

\_\_\_\_\_ **Signature of Adult Family Member**

Type of Assistance Requested:

Partial Award\_\_\_ Full Award\_\_\_ Install Payment Plan\_\_\_

----- (Office use only) -----

Date Application Received: _____	Rec'd by: _____
Amount of Award Approved: _____	
Office Manager Signature: _____	Date: _____
Notification Date and Details: _____	
Funds applied to account by Office Mgr. /Office Supervisor.	
Initial _____	Date _____