



Mission: To create community

Vision: The “place to be” for exceptional experiences

Core Values: Innovation, Sustainability, Inclusion, and Exceptional Services

**Minutes of the Warrenville Park District
Regular Meeting of the Board of Commissioners
Held on December 14, 2023**

Call to Order:

President Thornbury called the meeting to order at 6:15 pm.

Pledge of Allegiance:

Roll Call: Commissioner Machowski – Present
Commissioner DiCianni – Present
Commissioner Wilkie – Present
Commissioner Coons – Present
President Thornbury – Present

Others Present:

Tim Reinbold, Executive Director/Board Secretary
Penny Thrawl, Executive Assistant/HR Manager/Assistant Board Secretary
Linda Straka, Superintendent of Finance & Technology
Gregg Ireland, Superintendent of Parks & Facilities
Matt Odom, Superintendent of Recreation/Safety Coordinator
Sheri Potter, Marketing & Community Engagement Manager
Michelle Savage, Office Manager
Ted Coons, Community Member, Patron, Volunteer

Public Hearing to Approve a Proposed Property Tax Levy Increase for the Warrenville Park District:

President Thornbury requested a Motion to Open the Public Hearing.

MOTION: Commissioner Wilkie Moved to Open the Public Hearing. Seconded by Commissioner Thornbury. Seconded by Commissioner DiCianni.

Roll Call: Commissioner Coons - Present Commissioner Machowski - Present
Commissioner DiCianni - Present Commissioner Wilkie - Present
President Thornbury - Present

MOTION CARRIED

Public Hearing Opened at 6:16 p.m.

President Thornbury explained that this public hearing is on the proposed levy of the Warrenville Park District for 2023 pursuant to the provisions of the Illinois Truth in Taxation Act. The reason for the proposed levy for 2023 is to obtain property taxes in the amount of \$3,833,000 for the following purposes:

General Corporate Purposes: \$2,548,000

Recreation Programs: \$ 701,000

Liability Insurance Purposes \$ 121,000

Recreation for the Handicapped: \$ 343,000

Bond and Interest Indebtedness: \$ 120,000

The increase in this year's levy as opposed to the 2023 tax extension is due to increased operating, maintenance and personnel costs.

President Thornbury asked if any of the Commissioners wish to make any comments regarding the proposed levy? No Commissioner wished to make comments regarding the proposed levy.

President Thornbury asked if any of the Commissioners wish to submit any written testimony concerning the proposed levy? No Commissioners wished to submit any written testimony concerning the proposed levy.

President Thornbury asked if any of the public wish to present oral testimony or any public comments concerning the proposed levy? No public is present to present oral testimony or any public comments concerning the proposed levy.

President Thornbury asked if any of the public wished to submit any written testimony with respect to the proposed levy? No public is present to present written testimony with respect to the proposed levy.

President Thornbury asked Commissioners for a motion to finally adjourn the Public Hearing.

MOTION: Commissioner Wilkie Moved to Close the Public Hearing. Seconded by Commissioner DiCianni.

Roll Call Vote:

Commissioner DiCianni - Aye

Commissioner Coons - Aye

Commissioner Wilkie - Aye

Commissioner Machowski - Aye

Commissioner Thornbury - Aye

5-Ayes, 0-Nays, 0-Absent

MOTION CARRIED.

Approval of December 14th, 2023 Regular Meeting of the Board of Park Commissioners Agenda: President Thornbury explained that an updated agenda with corrections (numerical) has been handed out. President Thornbury asked for a motion to approve the agenda as presented.

MOTION: Commissioner Wilkie Moved to Approve the Consent Agenda consisting of the Approval of December 14th, 2023 Regular Meeting Agenda. Seconded by Commissioner Coons.

Roll Call Vote:

Commissioner Machowski - Aye

Commissioner Wilkie - Aye

Commissioner Coons - Aye

Commissioner DiCianni - Aye

President Thornbury - Aye

5-Ayes, 0-Nays, 0-Absent

MOTION CARRIED

Public Comment: No public comment from those that attended.

Approval of Consent Agenda:

Approval of Regular Meeting Minutes of the Board of Commissioners for November 16th, 2023:

MOTION: Commissioner DiCianni Moved to Approve the Consent Agenda which consisted of the Approval of Regular Meeting Minutes of the Board of Commissioners for November 16th, 2023. Seconded by Commissioner Machowski.

Roll Call Vote:

**Commissioner Machowski - Aye
Commissioner Coons - Aye
President Thornbury - Aye**

**Commissioner DiCianni - Aye
Commissioner Wilkie - Aye**

**5-Ayes, 0-Nays, 0-Absent
MOTION CARRIED.**

Financial Reports:

Approval of Financial Statements for the period ending November 30th, 2023:

MOTION: Commissioner Machowski moved to approve the Financial Statements for the period ending November 30th, 2023. Seconded by Commissioner DiCianni.

Roll Call Vote:

**Commissioner DiCianni - Aye
Commissioner Machowski - Aye
President Thornbury - Aye**

**Commissioner Coons - Aye
Commissioner Wilkie - Aye**

**5-Ayes, 0-Nays, 0-Absent
MOTION CARRIED.**

Approval of Expenditure Report through November 30th, 2023 in the Amount of \$546,686.06:

MOTION: Commissioner Machowski moved to approve the Expenditure Report through November 30th, 2023 in the Amount of \$546,686.06. Seconded by Commissioner Wilkie.

Roll Call Vote:

**Commissioner Machowski - Aye
Commissioner DiCianni - Aye
President Thornbury - Aye**

**Commissioner Wilkie - Aye
Commissioner Coons - Aye**

**5-Ayes, 0-Nays, 0-Absent
MOTION CARRIED.**

Correspondence:

WDSRA Silver Sponsorship Thank You Letter: A copy of the letter received from WDSRA was included in the Board Packet. The Executive Director also noted that WDSRA Executive Director Dan Leahy will be attending the February Board Meeting for the annual visit.

Unfinished Business:

DEIB (Diversity, Equity, Inclusion, Belonging), BCG Learning Solutions: The Executive Director explained that Dr. Sean Bailey conducted staff training on Thursday, December 7th, and again on December 12th, 2023.

First, Dr. Bailey led staff in a two-hour workshop on *“Generational Diversity and Inclusion—Bridging the Gap: Embracing Generational Diversity in the Workplace”*; a review of five generations of workers in the workforce along with their perceived strengths and weaknesses and how each work well together and communicate.

On Tuesday, December 12th, Dr. Bailey addressed “Cultural Competence and Unconscious Bias” with staff; to increase cultural competence for your employees, awareness of the different cultures present in your workplace is needed. Also, to be aware of how people from different cultures communicate and learn.

The Executive Director explained that Dr. Sean Bailey will be attending the January 18, 2024 Regular Board Meeting to provide his feedback and report to the Board on Phase I of our DEI initiative and any next steps moving forward.

New Business:

Discussion/Report of District Decennial Committee Meeting held on December 14, 2023@ 5:30 pm: The next meeting is scheduled for February 15, 2024 and May 16, 2024 @ 5:30 pm. The Executive Director explained that a template has been developed through IAPD and is intended to serve as a guide to help your district and its Committee on Local Government Efficiency complete its Efficiency Report. The Executive Director is to email Commissioners the template from IAPD. The template is intended to serve as a guide to assist the district and its Committee in completing an Efficiency Report on Local Government Efficiency.

Review and Approval of Ordinance 2023-11; An Ordinance for the Levy and Assessment of Taxes for the Fiscal Year beginning May 1, 2023 and Ending April 30, 2024:

MOTION: Commissioner Wilkie Moved to Approve Resolution 2023-11; An Ordinance for the Levy and Assessment of Taxes for the Fiscal Year beginning May 1, 2023 and Ending April 30, 2024. Seconded by Commissioner Machowski.

Roll Call Vote:

Commissioner Wilkie - Aye

Commissioner DiCianni - Aye

Commissioner Coons - Aye

Commissioner Machowski - Aye

President Thornbury - Aye

5-Ayes, 0-Nays, 0-Absent

MOTION CARRIED.

Review and Approval of Resolution 2023-12; A Resolution Approving the Affiliate Agreement with Warrentville Athletic Association (WAA) and the Warrentville Park District:

MOTION: Commissioner Machowski Moved to Approve Resolution 2023-12; A Resolution to Approving the Affiliate Agreement with Warrentville Athletic Association (WAA) and the Warrentville Park District. Seconded by Commissioner DiCianni.

The Executive Director explained that there are minimal changes to the content in the agreement. The agreement has been sent to WAA to review along with the fees associated which directly correlate to games played last season. Parks Supervisor Gary Jordan is the WAA Liaison and will finalize the agreement with them at their upcoming meeting pending Board approval.

Roll Call Vote:

Commissioner Wilkie - Aye

Commissioner Machowski - Aye

Commissioner Coons - Aye

Commissioner DiCianni - Aye

President Thornbury - Aye

5-Ayes, 0-Nays, 0-Absent

MOTION CARRIED.

Review and Approval of Resolution 2023-13; A Resolution Approving the Affiliate Agreement with Warrentville Girls Softball Association (WGSA) and the Warrentville Park District:

MOTION: Commissioner Machowski Moved to Approve of Resolution 2023-13; A Resolution Approving the Affiliate Agreement with Warrentville Girls Softball Association (WGSA) and the Warrentville Park District. Seconded by Commissioner Wilkie.

The Executive Director explained that Parks Supervisor Gary Jordan typically meets monthly with representatives of the Warrenville Girls Softball Association to discuss the updated affiliate agreement for the 2024 season. As a practice we have based the upcoming season rates on the last year's season number of regular games, and review of the Park District actual expenses. The agreement has been discussed with the President of WGSA a month ago to review and provide input and/or changes.

Roll Call Vote:

Commissioner Machowski - Aye

Commissioner Coons - Aye

Commissioner DiCianni - Aye

Commissioner Wilkie - Aye

President Thornbury - Aye

5-Ayes, 0-Nays, 0-Absent

MOTION CARRIED.

Review and Approval of Ordinance 2023-14; An Ordinance Authorizing and Directing the Disposition of Certain Equipment:

MOTION: Commissioner Machowski Moved to Approve Ordinance 2023-14; An Ordinance Authorizing and Directing the Disposition of Certain Equipment. Seconded by Commissioner DiCianni.

The Executive Director noted that staff have identified equipment that is no longer useful to the District and are looking for Board approval to dispose of this equipment.

Roll Call Vote:

Commissioner Machowski - Aye

Commissioner Wilkie - Aye

Commissioner DiCianni - Aye

Commissioner Coons - Aye

President Thornbury - Aye

5-Ayes, 0-Nays, 0-Absent

MOTION CARRIED.

Approval of Award of Custodial Bid for Calendar Years 2024 thru 2026 and Authorization for Executive Director to Enter into Contract:

MOTION: Commissioner Machowski Moved to Approve the Districts recommendation to accept the three-year proposal for Bravo Services after checking references and reviewing quotes. Seconded by Commissioner Wilkie.

The Executive Director explained that bid documents have been pulled together and an ad placed into the newspaper along with our website to solicit companies for our custodial services for the period beginning January 1st, 2024 through December 31st, 2026. The public bid opening was completed on Tuesday, December 12th, 2023. It was explained that our current custodial company was again the lowest bid, but due to the need to constantly provide numerous reminders over the past six contract years of the responsibilities that are included in the contract and not being completed. Therefore, the Superintendent of Parks & Facilities and the Executive Director recommend accepting and awarding the custodial contract to Bravo Services, Inc. as they were the second lowest bid with the total of \$122,318 for a three-year custodial contract with Bravo Inc. It was noted that switching to a different custodial company may not alleviate the need for some reminders but hopeful that the cleanliness and the items listed will be completed by the contracted company without the need for reminders.

Roll Call Vote:

Commissioner Wilkie - Aye

Commissioner DiCianni - Aye

Commissioner Coons - Aye

Commissioner Machowski - Aye

President Thornbury - Aye

5-Ayes, 0-Nays, 0-Absent

MOTION CARRIED.

Quarterly Review of District Goals: The Executive Director reviewed the progress of the District's Goals & Objectives with Commissioners.

Update of 2024 Board of Park Commissioners Meeting Dates: The Executive Director explained that the November Meeting was moved up a week to November 14th as this conflicted with his attendance at a conference.

2024 1st Quarter Special Events Listing – January 1st to March 31st, 2024: This document was included in Commissioner Packets, along with those that are in charge of the program/event. He explained, as always, if Commissioners would like to volunteer for a particular program/event, please reach out.

2023 Year End Review: The Marketing & Community Engagement Manager Sheri Potter has compiled a video highlighting our many accomplishments and programs that were offered to the community while focusing on our values the District has established.

Commissioners and staff viewed a video with a compilation of photos capturing the highlights of events from 2023. The Executive Director explained that this year has been very busy, and we have accomplished a tremendous number of things, from the approval of the strategic master plan to the installation of Lions Park Playground. He feels extremely proud of the District's accomplishments, staff have so much to be proud of as the year comes to an end.

Officials & Staff Reports

President: ***President Thornbury*** thanked staff for being flexible with Holly Days; setting up outside (as in previous years); tearing it down to move it inside due to the weather. The Executive Director the Executive Director was proactive in making this decision earlier so that this could be set up nicely for the community.

Commissioners: ***Commissioner DiCianni*** stated that she was unable to attend Holly Days but did attend Breakfast with Santa, it was a wonderful event. So many things for everyone to do, with all gathered together, happy and having fun. It was an enjoyable event.

Although not attended, she did notice the attendance at the other holiday events, and all were also well attended. She also had the chance to drive-thru the "*Hometown Happenings Drive-thru*", seeing the happy faces, and receiving treats at the end, was also adorable.

She thanked everyone for all their hard work over the last few weeks, as well as the "Days Off School" for Thanksgiving, and the upcoming holidays.

Commissioner Coons stated that she assisted with those that came to see Santa, and was impressed that he spoke Spanish, and that although this was located in a smaller confined room, everyone was accommodating and respectful of each other and their time with Santa. She also attended "*Breakfast with Santa*" was great, as always.

Commissioner Coons thanked the Parks Department for constructing the lighted tunnel for the "*Hometown Happenings Drive-thru*". She explained that she passed out cookies at the end of the drive-thru and stated that three (3) buses of seniors came through unexpectedly. Santa, along with herself and other staff passed out cookies and hot cocoa to all. All were very thankful. Commissioner Coons stated that she cannot wait to see what happens next year, possibly a "Drive-Thru Tunnel"?

Commissioner Wilkie congratulated President Thornbury in taking her rightful duty at "*Fall Fest*", judging in the Halloween Costume Contest. It was noted that there will no longer be a costume contest.

Commissioner Wilkie stated that he attended “Holly Days”, “Breakfast with Santa”, and “Pizza with Santa”. He also attended “Hometown Happenings Drive-Thru”, where this year Santa received more than forty (40) letters. Commissioner Wilkie explained that to have all the events and programs within a small period of six weeks, is not easy. He thanked everyone for a great job done.

Commissioner Machowski stated that the “Hometown Happenings Drive-Thru” was interesting and thanked the Executive Director for the heads up. The downtown area looks wonderful with all the holiday lights and are impressed with the Parks Department Staff with their attention to having the walk-thru lighted tunnel operating correctly.

He wished everyone a heartfelt happy holiday, and to enjoy time with their families and loved ones.

Executive Director: The Executive Director thanked staff, volunteers, and the community for all their support in helping provide quality events for the community. The hard work and efforts of staff over the past two weeks as been tremendous as it is a very busy time of year with all the holiday programs and events.

“Annual Staff Appreciation Dinner”: The Executive Director reminded Commissioners that the Annual Dinner will be held on January 11th, 2024 from 6:00 to 9:00 pm at the Warrenville VFW.

White Elephant: A “White Elephant” Potluck was held on December 13th with invites going to all staff; full time, part-time and seasonal employees. It was a great turnout, with more employees attending this year. Those that attended had a great time, and good food.

WDSRA: The Executive Director reported that WDSRA have been dealing with a water main break which flooded their entire facility. The WDSRA staff have been working remotely and working out of other facilities for the past couple of months until the building is completely restored and repaired. They have not had to cancel any programming although they may have changed the location, program impact was minimal.

TIF #3 & TIF #4 Meeting: The Executive Director attended a TIF #3 & #TIF 4 Meeting; TIF #3 includes the old Citgo property on Batavia. There was not a lot of action this current year but believe there will be more action in 2024 with TIF #3.

TIF #4 is along the Route 59 corridor, where Culver’s and Thorntons is. Although it is not confirmed or finalized, there are plans being discussed to build a Popeyes and a Starbucks in that area.

Lions Park: The Executive Director also informed Commissioners that the Lions Park playground has been installed and is being heavily utilized, especially with the warmer weather we have had. He explained that last Friday when visiting Lions, there were four (4) different families there, they did not live in the area but seen the social media postings about the installation of the new playground and decided to check it out.

He wished all happy holidays and thanked Commissioners for all they do for the Park District.

Department Heads: The Superintendent of Recreation/Safety Coordinator reported that he was nervous about how the “Hometown Happenings Drive-Thru”, and how it would be received but with the Superintendent of Parks & Facilities and Park Staff, they know what needs to be done and puts it all together and makes it look great. He explained that his son was waiting for him to come home and was so excited to receive a letter from Santa, and when opened he was so happy to note that he was on Santas Nice List. The Superintendent of Recreation/Safety Coordinator stated it is these types of happenings that make what we do special.

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He wished all happy holidays and thanked Commissioners for all they do for the Park District.

Department Heads: The **Superintendent of Recreation/Safety Coordinator** reported that he was nervous about how the “Hometown Happenings Drive-Thru”, and how it would be received but with the Superintendent of Parks & Facilities and Park Staff, they know what needs to be done and puts it all together and makes it look great. He explained that his son was waiting for him to come home and was so excited to receive a letter from Santa, and when opened he was so happy to note that he was on Santas Nice List. The Superintendent of Recreation/Safety Coordinator stated it is these types of happenings that make what we do special.

The Superintendent of Recreation/Safety Coordinator also stated that he and his daughter, Zoey, assisted with "Holidays Around the World", where families were given a passport to travel the world and learn about different holiday celebrations. His daughter Zoey informed those on the holiday festivities of France.

President Thornbury congratulated the Superintendent of Recreation/Safety Coordinator on a job well done regarding the number of registered participants for the Cyclones Youth Volleyball League (52), compared to last fall where no one registered. He explained that he worked with Cyclones in his prior employment and will be partnering with Cyclones Youth Volleyball this Spring to offer our first Youth Volleyball League at the Park District and will be a joint effort with Winfield Park District.

The **Superintendent of Finance & Technology** reported that she loved watching the kids enjoying "The Grinch Pop-Up Event". Work on the 2024-2025 budget continues with the meeting of Managers/Supervisors regarding their programming budgets.

The **Office Manager** stated that she attended the Dance Recital and explained that it is nice to see the children grow up, year after year while participating in the District programs. Guest Services is busy but each day is something new.

President Thornbury asked regarding the launch of the new venue tickets module to sell dance tickets on the website to patrons. The Office Manager stated that it was rough in the beginning, although it was requested that patrons report any problems to Guest Services to be aware of and fix problems as they arise. She stated over four hundred (400) tickets were sold over a four (4) day period. Overall, everyone seemed happy with the new process in how to purchase Dance Recital tickets.

The **Superintendent of Parks & Facilities** stated that the Parks Department Staff has many different responsibilities and is more involved than is seen. The Parks Department Staff sets up prior to the start of an event or program with what is needed (tables, chairs, garbage cans, tents, sand buckets, etc.). Once the event or program is over (even after working a 32- or 40-hour work week), Park Staff need to break down, remove and put away all that was set up. He explained that even for a three/four-hour event, weekends, holidays, when it snows, etc., Parks Department Staff must be available for any problems that may arise.

Commissioner Wilkie asked regarding the concrete pad for the generator. The Superintendent of Parks & Facilities is still in the process of submitting the paperwork along with all the necessary documents that must now to be submitted electronically. He explained this is due, in part, to his doing.

It was also reported that the Pre-School Room renovation is near completion, with the floor and most cabinets in place and with the countertops ready, they should be installed next week.

The **Marketing & Community Engagement Manager** wanted to reiterate what the Superintendent of Parks & Facilities stated. She stated that with the many events and programs that she does, she relies on the Parks Department. Park Staff come in on weekends, nights, holidays, etc. without complaining, a lot goes into the setup for these events, they are amazing.

Eighty-Nine (89) participants registered for the Family New Year Celebration on December 31st 10:30 am to 12:00 pm.

Commissioner Coon stated that the Pizza and PJ's with Santa had one hundred sixty-nine (169) participants registered. She explained that she received a phone call regarding a patron not being able to sign up for the event as it was full. Commissioner Coons notified the Park District of a phone call received and the maximum was increased. There were 169 participants registered for Pizza and PJ's with Santa. She thanked everyone for all they do for the community.

Closed Session - Semi Annual Review of Closed Session Minutes, 5 ILCS 120 2 (C) 21- Discussion of Minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06:

MOTION: Commissioner Wilkie moved to go into Closed Session - Semi Annual Review of Closed Session Minutes, 5 ILCS 120 2 (C) 21 - Discussion of Minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Seconded by Commissioner Machowski.

Roll Call Vote:

Commissioner Wilkie - Aye

Commissioner DiCianni - Aye

Commissioner Machowski - Aye

Commissioner Coons - Aye

Commissioner Thornbury - Aye

5-Ayes, 0-Nays, 0-Absent

MOTION CARRIED.

Recessed into Closed Session at 7:13 PM

Risen from Closed Session at 7:16 PM

Commissioner Machowski - Present

Commissioner DiCianni - Present

Commissioner Coons - Present

Commissioner Wilkie - Present

President Thornbury - Present

To Take Action, if any, on Matters from Closed Session:

Approval of Ordinance 2023-15: An Ordinance Authorizing and Directing the Destruction of Verbatim Audio Recordings of Certain Closed Session Meetings of the Board of Park Commissioners of the Warrenville Park District which includes: December 16, 2021 – Land Acquisition; December 16, 2021 - Semi-Annual Review of Closed Session Minutes; February 17, 2022 – Personnel:

MOTION: Commissioner Wilkie moved to approve Ordinance 2020-10; An Ordinance Authorizing and Directing the Destruction of Verbatim Audio Recordings of Certain Closed Session Meetings of the Board of Park Commissioners of the Warrenville Park District which includes: June 18, 2020 – Semi-Annual Review of Closed Session Minutes; June 18, 2020 – Personnel; and December 17, 2020 Semi-Annual Review Closed Session Minutes. Seconded by Commissioner Machowski.

Roll Call Vote:

Commissioner DiCianni - Aye

Commissioner Coons - Aye

Commissioner Machowski - Aye

Commissioner Wilkie - Aye

President Thornbury - Aye

5-Ayes, 0-Nays, 0-Absent

MOTION CARRIED.

Approval of Release of Closed Session Minutes: December 15, 2022 – Semi-Annual Review of Closed Session Minutes, and June 15, 2023 - Semi-Annual Closed Session Minutes. Seconded by Commissioner DiCianni:

MOTION: Commissioner Wilkie moved to approve the Release of Closed Session Minutes of December 15, 2022 – Semi-Annual Review of Closed Session Minutes, and June 15, 2023 - Semi-Annual Closed Session Minutes. Seconded by Commissioner DiCianni.

Roll Call Vote:

Commissioner Wilkie - Aye
Commissioner DiCianni - Aye
President Thornbury - Aye

Commissioner Machowski - Aye
Commissioner Coons - Aye

5-Ayes, 0-Nays, 0-Absent
MOTION CARRIED.

Closed Session – 5 ILCS 120 2 (c) (1) – The Appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as independent contractor in a park, recreational or education setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity.

MOTION: Commissioner Coons moved to go into Closed Session – 5 ILCS 120 2 (c) (1). Seconded by Commissioner Machowski.

Roll Call Vote:

Commissioner Machowski - Aye
Commissioner Wilkie - Aye
President Thornbury - Aye

Commissioner DiCianni - Aye
Commissioner Coons - Aye

5-Ayes, 0-Nays, 0-Absent
MOTION CARRIED.

Recessed into Closed Session at 7:19 pm

Risen from Closed at 7:47 pm

Roll Call: Commissioner Machowski – Present
Commissioner DiCianni - Absent
Commissioner Coons - Present
Commissioner Wilkie - Present
President Thornbury - Present

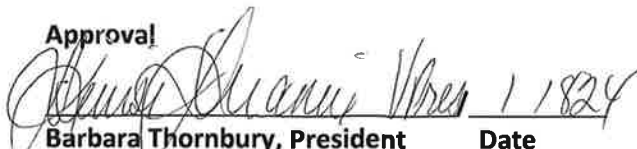
Any Other Business That May Properly Come before the Board for Discussion Only:

Adjournment: Commissioner Wilkie moved to Adjourn. Seconded by Commissioner Coons.
Voice Vote: 4-Ayes, 0-Nays, 1-Absent (DiCianni)

MOTION CARRIED.

Adjourned at 7:49 pm

Approval



Barbara Thornbury, President Date
Seal



Tim Reinbold, Board Secretary Date