



Mission: To create community

Vision: The “place to be” for exceptional experiences

Core Values: Innovation, Sustainability, Inclusion, and Exceptional Services

**Minutes of Meeting of the Warrenville Park District
Decennial Committee on Local Government Efficiency
Held on December 14, 2023**

Call to Order:

President Thornbury called the meeting to order at 5:30 pm.

Pledge of Allegiance:

Roll Call: Commissioner Machowski – Present
Commissioner DiCianni – Present
Commissioner Wilkie – Absent
Commissioner Coons – Coons
Public Citizen Nicole Prater – Present
Public Citizen Susan Kasprowitz – Present
President Thornbury – Present

Others Present:

Tim Reinbold, Executive Director/Board Secretary
Penny Thrawl, Executive Assistant/HR Manager/Assistant Board Secretary

Approval of December 14th, 2023 Decennial Committee Agenda: President Thornbury noted that all Committee Members have a modified agenda, she asked for a motion to Approve the modified Agenda of December 14, 2023 Decennial Committee.

MOTION: Public Citizen Prater Moved to Approve the Modified December 14th, 2023 Decennial Committee Meeting Agenda. Seconded by Commissioner Coons.

Roll Call Vote:

Commissioner Coons - Aye	Committee Member Prater - Aye
Commissioner DiCianni - Aye	Committee Member Kasprowitz - Aye
Commissioner Machowski - Aye	Commissioner Wilkie - Absent
President Thornbury - Aye	

6-Ayes, 0-Nays, 1-Absent (Wilkie)

MOTION CARRIED

Matters from the Public: No Attendance from the public present.

Each meeting of the Decennial Committee must be open to the public and held in accordance with the Open Meetings Act. The Committee must provide an opportunity for any person to be heard at each meeting for at least three minutes. Also, at the conclusion of each meeting, the committee must conduct a survey of residents who attended the meeting and ask for input on matters discussed at the meeting. Although not the required method, a survey conducted by email to all residents who attended the meeting and provided a valid email address is one way to satisfy this requirement. Pursuant to the Open Meetings Act, all public bodies must keep written minutes for each meeting of the committee.

Review Purpose of the Decennial Committee on Local Government: The Executive Director explained the committee must include: elected or appointed members of the governing board of the governmental unit (District); at least two (2) residents of the District appointed by the Board President and approved by the Board of Commissioners; and, the Executive Director of the District; The Board President or their designee shall chair the committee. The law gives park districts, forest preserve districts, and conservation districts the ability to appoint the committee members and provides an opportunity for these agencies to explain and demonstrate the countless ways in which they efficiently and effectively deliver park, recreation, and conservation programs, facilities, and services to their residents.

He next explained the "Purpose" of the Decennial Committee is to provide a report to the administrative office of the county board in each county in which the governmental unit is located no later than eighteen (18) months after the formation of the committee. He explained the formation of the Decennial Committee happened at the May 18th, 2023 Board of Commissioners Meeting and now needs to hold two (2) meetings by November 2024.

Duties of the Committee: The Executive Director read the duties of the committee and members:

- The Study the Districts governing statutes, ordinances, rules, procedures, powers, jurisdiction, shared services, intergovernmental agreements, and interrelationships with other governmental units and the State of Illinois.
- Collect data, research, and analysis as necessary to prepare a written report that includes recommendations with respect to increased accountability and efficiency.
- Provide a written report to the administrative office of the county board in each county in which the governmental unit is located no later than eighteen (18) months after the formation of the committee, (by November 2024).

He explained that after the report is issued, the committee is dissolved until it is reestablished with newly appointed members in 10 years. The Illinois Association of Park District (IAPD) also request that member agencies provide a copy of the final report to IAPD so that they can utilize the information in future advocacy efforts.

Review the Process/Schedule: The Committee is to meet three (3) times.

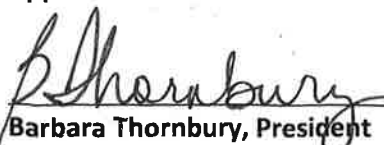
Review of the Report Template: The Executive Director reviewed the template with the Committee. He explained that he will begin to pull together a list of the current intergovernmental agreements, partnerships, agreements, and other relationships that assist the District's mission of delivering the best possible services at the least possible cost to our community.

It was the consensus of the Board to meet again on February 15th, 2024 @ 5:30 pm to review a draft of the report prior to submitting to the County.

Adjournment: MOTION: Commissioner Machowski moved to Adjourn. Seconded by Commissioner Coons. Voice Vote: MOTION CARRIED. 7-Ayes, 0-Nays, 1-Absent (Wilkie)

Adjourned at 6:02 pm

Approval


Barbara Thornbury, President
Seal
Date 12/15/24


Tim Reinbold, Board Secretary
Date 12/15/24