



**Mission:** To create community

**Vision:** The “place to be” for exceptional experiences

**Core Values:** Innovation, Sustainability, Inclusion, and Exceptional Services

**Minutes of the Warrenville Park District  
Regular Meeting of the Board of Commissioners  
Held on November 20<sup>th</sup>, 2025**

**Call to Order:**

President DiCianni called the meeting to order at 5:00 pm.

**Pledge of Allegiance:**

**Roll Call:** Commissioner Wilkie – Present  
Commissioner Thornbury– Present  
Commissioner Coons – Absent  
Commissioner Machowski – Present  
President DiCianni – Present

*Others Present:*

Tim Reinbold, Executive Director/Board Secretary  
Penny Thrawl, Executive Assistant/HR Manager/Assistant Board Secretary  
Gregg Ireland, Superintendent of Parks & Facilities  
Matt Odom, Superintendent of Recreation/Safety Coordinator  
Linda Straka, Superintendent of Finance & Technology  
Michelle Savage, Office Manager (5:19 pm)  
Sheri Potter, Marketing & Community Engagement Manager  
Kristina Campione, Johnson School Expansion of Community Garden & Tree Planting

**Approval of November 20<sup>th</sup>, 2025 Regular Meeting Agenda:**

**MOTION:** Commissioner Machowski Moved to Approve November 20<sup>th</sup>, 2025 Regular Meeting Agenda.  
Seconded by Commissioner Wilkie.

**Roll Call Vote:**

Commissioner Thornbury - Aye  
Commissioner Wilkie - Aye  
President DiCianni - Aye

Commissioner Machowski - Aye  
Commissioner Coons - Absent

4-Ayes, 0-Nays, 1-Absent (Coons)

**MOTION CARRIED.**

**Public Comment:** No public present.

## Approval of Consent Agenda:

### Approval of Regular Meeting Minutes of the Board of Commissioners for November 20<sup>th</sup>, 2025:

MOTION: Commissioner Machowski Moved to Approve October 16<sup>th</sup>, 2025 Regular Board Meeting Minutes. Seconded by Commissioner Wilkie.

#### Roll Call Vote:

Commissioner Coons - Absent

Commissioner Wilkie - Aye

President DiCianni - Aye

Commissioner Thornbury - Aye

Commissioner Machowski - Aye

4-Ayes, 0-Nays, 1-Absent (Coons)

MOTION CARRIED.

## Financial Reports:

### Approval of Financial Statement for the Period Ending October 31<sup>st</sup>, 2025:

MOTION: Commissioner Machowski Moved to Approve the Financial Statements for ending October 31<sup>st</sup>, 2025. Seconded by Commissioner Thornbury.

#### Roll Call Vote:

President Thornbury - Aye

Commissioner Machowski - Aye

Commissioner DiCianni - Aye

Commissioner Wilkie - Aye

Commissioner Coons - Absent

4-Ayes, 0-Nays, 0-Absent (Coons)

MOTION CARRIED.

### Approval of Expenditure Report through October 31<sup>st</sup>, 2025 in the Amount of \$165,610.71:

MOTION: Commissioner Machowski Moved to Approve the Expenditure Report through October 31<sup>st</sup>, 2025 in the Amount of \$165,610.71. Seconded by Commissioner Wilkie.

#### Roll Call Vote:

Commissioner Machowski - Aye

Commissioner Wilkie - Aye

President DiCianni - Aye

Commissioner Coons - Absent

Commissioner Thornbury - Aye

4-Ayes, 0-Nays, 1-Absent (Coons)

MOTION CARRIED.

## Old Business:

Discussion of Agency Survey to Park District Team Members: Commissioner Machowski noted that there has been a shift of terminology over time: previously: "employee meetings," then "staff meetings," and now "team meetings." He also expressed a preference for "team members," seeing it as more inclusive than "staff."

The Board discussed creating a simple, anonymous employee survey to gather general feedback about working for the Park District. The goal of the survey is not to evaluate or pass judgement on any individual but, rather to gather general feedback about workplace satisfaction, organizational issues, to understand what employees enjoy about their jobs and what, if any improvements they would like to see.

Commissioner Thornbury emphasized that the survey should be brief and open-ended—possibly limited to two questions:

1. *What do you like most about your job or working for the district?*
2. *What would you improve if you could?*

The results would be used to provide employees with a safe outlet for feedback as some team members may not feel comfortable speaking openly to supervisors, an anonymous survey could provide a safe channel for honest input.

The Executive Director mentioned that similar questions are already asked in the annual one-on-one team member meetings, but understands that an anonymous survey might yield different insights.

It was noted that while similar feedback is already gathered annually via one-on-one meetings with full-time staff (and optionally with part-time and seasonal staff), an anonymous survey could capture additional perspectives — especially from those reluctant to speak up in person.

Commissioners agreed that before moving forward, input is needed from Commissioner Coons, regarding the discussion and implementation of the Team Member Survey. **After discussion, it was the consensus of the Board to table the discussion of to the December 18<sup>th</sup>, 2025 Regular Board Meeting Agenda.** It was stated that tabling this item will also allow Commissioners additional time to consider the wording of the two-question survey.

Commissioner Machowski stated that the District Team Member Survey could potentially be finalized at the December 18<sup>th</sup>, 2025 Regular Board Meeting. Commissioner Machowski reported that he will not be in attendance at the December Board Meeting, but stated that if it is the consensus of the Board to move forward, Commissioner can continue the process of developing the two-question survey, and move forward with the implementation.

Executive Director Tim Reinbold stated that if there is a consensus of the Board is in agreement of the wording of the two survey questions, the survey will be distributed alongside the existing one-on-one meetings with Team Members, Managers, Supervisor or with the Executive Director, so the process is consistent.

The Executive Director stated that the survey will be distributed to every Team Member, (regardless of hours worked) and will incorporate into the Team Members Annual Evaluation and Feedback process:

1. Manager/Supervisor and Team Member complete the Evaluation Form separately
2. One-on-one meeting with Team Member and their Supervisor/Manager/Superintendent or Executive Director or on goals, accomplishments (could be both personal and District related goals), needs to assist in their position, etc., the needs of others, and
3. Handout of the District Team Member Survey with a verbal statement stating that is the Team Member Annual Questionnaire will be distributed within the same timeframe so it is tied to an already existing practice. Responses would be collected anonymously, with the results presented to the Board.

#### Cerny Park OSLAD Update: Phase I & Phase II:

Phase I: The Executive Director reported that Phase I of the City Park project is nearing completion. Remaining items include minor corrective work by the contractor, such as adjustments to the detention area grading and a sleeve installation needed at the exit by the fencing company. The Ramada has been re-roofed and painted, and entryway wiring is now installed. Staff reported that Phase I of the City Park project is nearing completion. Remaining items include minor corrective work by the contractor, such as adjustments to the detention area grading and a sleeve installation needed at the exit by the fencing company. The Ramada has been re-roofed and painted, and entryway wiring is now installed.

Phase II: Phase II planning is underway, focusing on the new splash pad. Two design concepts—one nature-themed and one sports-themed—were submitted within budget and will be presented for community input. Public display and online voting will occur December 1–4, with an additional in-person input opportunity during the District's holiday event. If community feedback indicates that neither option is preferred, staff may request revised concepts from the designer.

The splash pad features will operate on a cyclical activation system rather than all features running simultaneously. Staff noted design considerations related to water quality, including removable and cleanable nozzles.

An e-blast and newsletter communication will inform residents about the public input process. Construction on Phase II will begin after July 4, 2026. The splash pad will not open for the 2026 season; it is projected to open in 2027.

#### New Business:

Discussion of Johnson School Expansion of Community Garden and Tree Planting: Kristina Campione founder of *We Feed, Inc.*, in partnership with Johnson School Community Garden. Commissioners agreed to push this Item further down the Agenda.

Annual Visit from District Attorney Thomas Hoffman: District Attorney Hoffman was unable to attend tonight and will be present at the December 20<sup>th</sup>, 2025 Regular Meeting.

Recreation Center Gym Update: The Executive Director reported that an e-blast was issued earlier today announcing the reopening of the gym and indoor track. ServiceMaster completed a comprehensive top-to-bottom cleaning of the gym this week. The work included ceiling-to-floor cleaning to remove both recent construction debris and accumulated dust from the facility's 20-year lifespan. Although the project was initially scheduled for four days, the contractor finished ahead of schedule earlier this afternoon.

The gym and track will officially reopen tomorrow morning, restoring full access for members. Staff noted that the gym appears noticeably improved following the cleaning.

Appreciation was expressed to community members, Guest Services staff, and users who were temporarily displaced during the closure, as well as for the contractors who performed the work. With the gym and track reopening, pickleball will resume on Friday, and winter programming, including basketball, will proceed as planned. The project is now effectively complete.

Review and Approval of Resolution 2025-14: A Resolution Approving the 2026 Agreement Between the Warrenville Park District and Warrenville Athletic Association (WAA):

**MOTION:** Commissioner Wilkie Moved to Approve Resolution 2025-14: A Resolution Approving the 2026 Agreement Between the Warrenville Park District and Warrenville Athletic Association (WAA). Seconded by Commissioner Machowski.

Roll Call Vote:

Commissioner Wilkie - Aye  
Commissioner Machowski - Aye  
President DiCianni – Aye

Commissioner Thornbury - Aye  
Commissioner Coons - Absent

4-Ayes, 0-Nays, 1-Absent (Coons). MOTION CARRIED.

Review and Approval of Resolution 2025-15: A Resolution Approving the Agreement Between the Warrenville Park District and Warrenville Girls Softball Association (WGSA):

**MOTION:** Commissioner Wilkie Moved to Approve Resolution 2025-15: A Resolution Approving the 2026 Agreement Between the Warrenville Park District and Warrenville Girls Softball Association (WGSA). Seconded by Commissioner Machowski.

Roll Call Vote:

Commissioner Machowski - Aye  
Commissioner Wilkie - Aye  
President DiCianni - Aye

Commissioner Coons - Absent  
Commissioner Thornbury - Aye

4-Ayes, 0-Nays, 1-Absent (Coons)  
MOTION CARRIED.

Review of Truth-in-Taxation Property Tax Recommendation: The Superintendent of Finance & Technology explained the memo included in the Board Packet that Illinois State Truth in Taxation Law requires that the Park District make a determination of the maximum amount of property taxes that might be levied. If this estimate exceeds 105% from the previous year's extension, notice must be given to the public of the District's intent to adopt this levy. As required, the Park District must hold a public hearing for comment.

Winfield Township has estimated a 9.3% increase in assessed valuation, which includes a new construction estimate of \$4,352,980.00. Naperville Township has estimated a 12.9% increase, which included new construction estimate of \$5,452,695.00. The total new construction for both townships is estimated at \$9,805,675.00. Note, the Park District's overall 2025 assessed valuation estimate of \$887,528,264.00, prior to the addition of new construction, is a 10% increase over last year. The 2025 estimates are an average of values over the past three (3) years. After the addition of new construction, the District's overall 2025 assessed valuation is estimated at \$897,333,393.00, which represents a 11.2% increase over the previous year.

For the 2025 tax year, the District will not need to pass a new Abatement Ordinance for the 2020 General Obligation Park Bonds (Alternate Revenue Source) since the bonds will be paid off in December 2025. In the future, if Corporate Fund revenues will be pledged and appropriated for the timely payment of the debt service and additional property taxes corresponding to the bonds will not be needed and therefore abated, an Abatement Ordinance will be prepared accordingly for Board approval early in the corresponding year.

There are several factors involved in preparing this year's Tax Levy estimate:

1. Increase in assessed valuation
2. Growth in new construction
3. Tax Cap (PTELL) of 5.0%

The 2025 Tax Levy and Assessed Valuation (AV) Calculation Worksheet incorporates the variables necessary to calculate the estimated 2025 Tax Levy. The variables and their assumptions are as follows:

- PTELL Limiting Increase of 5.0%, which limits the dollars that may be levied
- 2025 Total Assessed Valuation Estimate of \$897,333,939.00, which includes new construction.
- New construction data provided by both townships totaling \$9,805,675.
- Inclusion of the \$0.04 statutory limiting rate for Handicapped Recreation Tax
- Bond levy estimate of \$130,000, based upon proposed debt repayment schedule and Debt Service Extension Base
- Corporate, Recreation and Liability levies based upon forecasted needs
- An 11.2% EAV increase to allow for any further assessed valuation changes and new construction to capture the Park District's property tax allotments under the Property Tax Extension Limitation Act

Under the Property Tax Extension Limitation Act (PTELL), a governmental unit may increase its property tax extension annually up to 5% or the rate of inflation as measured by the All-Urban Consumer Price Index (CPI), whichever is less. With the 2025 tax cap of 5.0%, inclusion of new construction growth, inclusion of debt service, and incorporation of the \$.04 statutory limiting rate for Handicapped Recreation Tax, *the District may potentially anticipate receiving approximately \$229,275.00 in additional property taxes for next fiscal year, or an 6.3% increase over last year's property tax extension.*

Because the Park District cannot be certain of exactly how much the assessed value will increase or decrease, the tax levy has been prepared with an additional 11.2% EAV increase, for the Park District to capture all revenues allowed under the Property Tax Limitation Act. *Please note that this estimate does not represent the percentage increase that property owners will see on their tax bills. The County Clerk, once final EAVs are forwarded in late March or early April 2024, calculates the actual tax extension and rate, based on EAV growth and the tax cap. The Park District will only receive the amount allowed by PTELL.*

Last year's tax levy ordinance was \$4,220,000.00; and when EAV was finalized, the final 2024 property tax levy extension was \$3,615,898.00. The 2025 tax levy ordinance has been prepared in the amount of \$4,409,000.00; it is anticipated that when EAV is finalized next spring, the estimated final 2025 property tax levy extension will be \$3,845,173.00. The 2025 Truth in Taxation levy resolution has been prepared in accordance with statutes, and in the amount of \$4,279,000.00, which is exclusive of debt service.

The summarized steps of the tax levy process are included in the report.

The Corporate and Special Purpose Property Taxes extended for 2024 were \$3,484,338.00.

The proposed Corporate and Special Purpose Property Taxes to be levied for 2025 are \$4,279,000.00 This represents a 22.8% increase of the previous year.

The property taxes extended for debt service and public building commission leases for 2024 were \$131,561.00.

The estimated property taxes to be levied for debt service and public building commission leases for 2025 are \$130,000.00. This represents 1.2% decrease from the previous year.

The Total property taxes extended for 2024 were \$3615,898. The estimated total property taxes to be levied for 2025 are \$4,409,000.00. This represents a 21.9% increase over the previous year.

Review and Approval of Resolution 2025-16: A Resolution Determining the Amounts of Money Exclusive of Levies for Debt Service and Election Costs Estimated to be Necessary to be Raised by Taxation Pursuant to the Proposed Levy of the Warrenville Park District for the Levy Year 2025:

**MOTION: Commissioner Machowski Moved to Approve Resolution 2025 -16: A Resolution Determining the Amounts of Money Exclusive of Levies for Debt Service and Election Costs Estimated to be Necessary to be Raised by Taxation Pursuant to the Proposed Levy of the Warrenville Park District for the Levy Year 2025. Seconded by Commissioner Wilkie.**

**Roll Call Vote:**

Commissioner Coons – Absent  
Commissioner Thornbury - Aye  
President DiCianni - Aye

Commissioner Wilkie - Aye  
Commissioner Machowski - Aye

**4-Ayes, 0-Nays, 1-Absent (Coons)  
MOTION CARRIED.**

Review of Ordinance 2025-17: An Ordinance for the Levy and Assessment of Taxes for the Fiscal Year Beginning May 1<sup>st</sup>, 2025, and ending April 30<sup>th</sup>, 2026: The Superintendent of Finance & Technology explained that this item is for review only. A Public Hearing will be included on December 18<sup>th</sup>, 2025 Board Meeting Agenda, as well as the approval.

Sesqui Park Pickleball Courts – Additional Excavation and Disposal of spoils: The Executive Director provided an update on site preparation for the Sesquicentennial Park improvements. The sand from the former volleyball courts has been removed, and ERA has completed surveying for the asphalt footprint. During excavation planning, it was determined that additional soil outside the original court area must be removed. The required excavation includes approximately 1,400 square feet at varying depths, some of which extend up to four feet. This expanded scope necessitates removal of additional spoils, replacement with appropriate sub-base material, and corresponding asphalt work.

A change order in the amount of \$29,561 has been submitted to complete this work. While the project remains within the overall budget, approval of the change order will require deferring fencing installation and color coating to next year. Peer agencies were consulted regarding the cost estimate, and the proposed amount was deemed consistent with similar projects.

The Executive Director explained that project timing and permitting constraints limit contractor options. Using the current contractor avoids the need to restart the permit process, which would further delay the project. The City is assisting by allowing disposal of spoils at its designated site, reducing hauling costs. Pending Board approval, the contractor anticipates completing excavation, base installation, and paving before Thanksgiving, weather permitting.

Following discussion, Commissioners confirmed that the soil was NOT contaminated and that deeper excavation is required primarily due to sand depth and engineering specifications. ERA's survey work also included measurements needed for placement of the bioswale to avoid future rework.

**MOTION: Commissioner Thornbury Moved to Approve the Change Order for the Sesquicentennial Park project in the amount of \$29,561.00. Seconded by Commissioner Wilkie.**

**Roll Call Vote:**

**Commissioner Machowski - Aye  
Commissioner Wilkie - Aye  
President DiCianni - Aye**

**Commissioner Coons - Absent  
Commissioner Thornbury - Aye**

**4-Ayes, 0-Nays, 1-Absent (Coons). MOTION CARRIED.**

It was stated that the contractor will be contacted immediately following the meeting regarding the start date, which may occur as early as tomorrow depending on weather conditions.

Discussion of Johnson School Expansion of Community Garden and Tree Planting: The Staff reintroduced the proposed expansion of the Johnson School Community Garden for discussion and potential approval. The topic was raised at the previous month's meeting, with Kristina Campione present to address any questions and provide additional information.

The Superintendent of Parks & Facilities and Commissioner Wilkie conducted a site review following concerns that the area might belong to the School District rather than the Park District. Their review confirmed that the portion under consideration is Park District property. Regardless, the School District confirmed it has no objection to the project. Prior to any planting, the City will be asked to locate nearby streetlights to ensure installation does not interfere with underground utilities.

The proposal includes the addition of fruit-bearing trees provided by the Morton Arboretum. Planting would occur in the spring, following species selection and development of a planting map. The Arboretum will prepare the map for Park District approval prior to scheduling a planting day.

Discussion also addressed potential supplemental plantings, such as blueberry bushes. Christina indicated that although two mature trees currently occupy the area, the surrounding space remains open. However, because the School District has approved nearly doubling the size of the existing fenced garden area toward the new outdoor classroom. Commissioners discussed the importance of leaving adequate room for future garden expansion. Placement of fruit-bearing species will also need to be considered as the School District requested to keep fruit-dropping plants away from building entrances due to concerns about attracting stinging insects.

Commissioners expressed interest in pursuing blueberry plantings at a later date and noted the potential for partnering with Friends of Warrenville Parks to fund such additions, pending completion of Arboretum's site plan.

The Board expressed support for the project and appreciation for Christina's ongoing work with the garden program.

Discussion and Approval of District Sponsorship of WDSRA "The Bash" to be held Saturday, March 6<sup>th</sup>, 2026 at the Abbingdon Distinctive Banquets, in Glen Ellyn: The Executive Director explained that WDSRA is in the process of soliciting sponsorships for their largest fundraiser event of the year. The Executive Director noted that the Sponsorship Packages have changed, with the Supporting Level of \$1750.00 is the

most similar to what the District has been giving in the past years; with complementary tickets (6) and priority seating.

**MOTION: Commissioner Machowski Moved to Approve Sponsorship of WDSRA's Annual Fund Raiser "The BASH" Fund Raiser at the Supporting Level of \$1,750.00. Seconded by Commissioner Wilkie.**

**Roll Call Vote:**

Commissioner Thornbury - Aye  
Commissioner Wilkie - Aye  
President DiCianni - Aye

Commissioner Machowski - Aye  
Commissioner Coons - Absent

**4-Ayes, 0-Nays, 1-Absent (Coons).  
MOTION CARRIED.**

Review and Approval of 2026-27 Budget Calendar: The Superintendent of Finance & Technology developed the Budget Calendar for the 2026-27 Fiscal Year for your review, including a detailed timeline. Holding the Budget Workshop at the March 2026 Regular Meeting is proposed and approve the budget at the April 2026 Regular Board Meeting, to have an approved budget before our May 1<sup>st</sup>, 2026 Fiscal Year.

**MOTION: Commissioner Machowski Moved to Approve the 2026 Budget Calendar. Seconded by Commissioner Wilkie.**

**Roll Call Vote:**

Commissioner Machowski - Aye  
Commissioner Wilkie - Aye  
President DiCianni - Aye

Commissioner Coons - Absent  
Commissioner Thornbury - Aye

**4-Ayes, 0-Nays, 1-Absent (Coons).  
MOTION CARRIED.**

Review and Approval of the 2026 Board Meeting Dates of the Board of Park Commissioners: Every November we review the proposed Board of Commissioner meeting dates for approval and submit this information to the City of Warrenville for their calendar, and to the media that request our meeting dates. Conference dates and budget timelines are looked at to propose dates for the Board to approve.

**MOTION: Commissioner Machowski Moved to Approve the 2026 Board Meeting Dates of the Board of Park Commissioners. Seconded by Commissioner Wilkie.**

**Roll Call Vote:**

Commissioner Coons - Absent  
Commissioner Thornbury - Aye  
President DiCianni - Aye

Commissioner Wilkie - Aye  
Commissioner Machowski - Aye

**4-Ayes, 0-Nays, 1-Absent (Coons).  
MOTION CARRIED.**

Authorizing a Delegate and Alternates to Represent the District at the Illinois Association of Park Districts (IAPD) Annual Business Meeting on Saturday, January 31<sup>st</sup>, 2026 at 3:30 pm. The Executive Director noted that Commissioner Coons had spoke with him regarding wanting to be the Delegate to represent the District at the Annual Business Meeting.

**MOTION: Commissioner Machowski Moved to Approve Commissioner Coons as the Delegate to Represent the District at the Annual Business Meeting of Park Districts (IAPD) on January 31<sup>st</sup>, 2026 at 3:30 pm and Alternates as listed: President DiCianni (#1), Commissioner Wilkie (#2) and Executive Director Tim Reinbold (#3).**

Roll Call Vote:

Commissioner Thornbury - Aye  
Commissioner Machowski - Aye  
President DiCianni – Aye

Commissioner Coons - Absent  
Commissioner Wilkie – Aye

4-Ayes, 0-Nays, 1-Absent (Coons). MOTION CARRIED.

Approval of IAPD/IPRA Soaring to New Heights 2026 Conference Attendance for Commissioners: The Executive Director stated that the Annual IAPD/IPRA Soaring to New Heights 2026 is approaching quickly. After last month's meeting, the Executive Director registered those who were approved by the Board along with hotel reservations. The District will be receiving the Distinguished Agency Award at this year's conference luncheon on Friday, January 30<sup>th</sup>, 2026. He asked that Commissioners let him know if interested in attending the luncheon, even if not attending the conference, so as there are enough tickets along with enough room at the Districts table.

Officials & Staff Reports

President: President DiCianni extended holiday well wishes and expressed appreciation for the efforts of staff during the recent gym closure. Positive feedback was given to Greg and the team for effectively managing visitor access, addressing equipment concerns, and completing improvements, including painting, installation of new wall pads, and general updates. The Commissioner noted that the refreshed color scheme is visually appealing and well executed.

President DiCianni also reported attending the Healthy Heroes Children's Fair and was well received by families. The event featured multiple sponsors presenting health-focused activities and information. Highlights included interactive stations, educational materials, and themed giveaways such as ice-pack "heroes" and backpacks for participating children. President DiCianni commended the Marketing and Community Engagement Manager Sheri Potter and all staff and volunteers involved in the event's success.

The Marketing and Community Engagement Manager explained that the Healthy Heros Fair was not her event but is the Recreation Supervisor Ruth Brackmann's event. Although the Marketing and Community Engagement Manager is involved in all events in some capacity and the suggestion came from the Citizens Advisory Network.

The Marketing and Community Engagement Manager stated that each kid got a drawstring bag and the cool part about it is the Fitness Supervisor Nick Bovio and his mom used their Cricket machine to make capes that said, "I'm a healthy hero."

Additional positive remarks were shared from community members who visited both the fair and the concurrent event at Leon Schmidt Park. President DiCianni concluded by offering Thanksgiving greetings.

Commissioners: Commissioner Thornbury also heard great things about both as people were attending both events. She attended the Leon Schmidt Park and there was definitely chatter about District event.

Commissioner Thornbury initiated discussion regarding the potential expansion of items placed on the Consent Agenda to streamline Board meetings. She noted that the Consent Agenda is intended for routine or recurring items that are not anticipated to generate discussion, with the understanding that any Commissioner may request an item be removed for separate consideration prior to approval. Examples cited included recurring annual contracts and other repetitive approvals.

Board members discussed prior limitations on the use of the Consent Agenda, including guidance previously received from legal counsel. It was noted that other park districts, utilize broader Consent Agendas, including certain financial items. Commissioners expressed general support for revisiting the District's approach and exploring expanded use of the Consent Agenda while continuing to separately consider ordinances, resolutions, change orders, and other items requiring discussion or individual votes.

Consensus was reached to further evaluate which items may be appropriate for inclusion on the Consent Agenda and to revisit the matter with legal counsel.

Commissioner Thornbury requested that a Closed Session for land acquisition be scheduled for a future meeting. Recent discussions with the City included potential park land transfers, acquisition of parcels near the water tower and other areas, and consideration of whether the District should pursue land in lieu of cash contributions as available land becomes more limited. The City is also reviewing City-owned properties that may be of interest to the District.

Additionally, staff noted that there are privately owned parcels that may warrant further discussion regarding potential acquisition. The Board discussed timing and agreed it may be preferable to schedule the Closed Session in January to allow full Board participation.

Commissioner Wilkie also reported that he attended the Pop-Up Market with Commissioner Thornbury and noted positive community feedback about the recent events. He also attended Park Technician Dave Rodak's retirement gathering and expressed appreciation for his service, wishing him well in retirement.

Commissioner Wilkie, along with Marketing & Community Engagement Manager and the Executive Director attended District 200's legislative breakfast, where the District 200 presented new initiatives aimed at connecting students with community partners, including local employers, the Park District, and the City. District staff, including the Assistant Superintendent of Education, provided updates on the program's development.

Commissioner Wilkie also attended a virtual Illinois Association of Park Districts (IAPD) meeting. Session topics have now been finalized. He will be hosting three (3) upcoming sessions, with another Board member to host an additional session.

Commissioner Wilkie concluded by extending holiday greetings and noted the District's upcoming seasonal programs, including its various Santa-themed events.

Commissioner Machowski wish all Happy Holidays and enjoy in whatever way you celebrate.

Executive Director: The Executive Director reminded Commissioners that the District will be celebrating 2025 at our annual staff celebration and gathering at Two Brothers Roundhouse in Aurora, Thursday, January 8<sup>th</sup>, 2026 from 6:00 pm to 9:00 pm. This year's event is themed "Abra Cadabra Our Team is Pure Magic!" Have a fun evening of games, socialization, and appreciation for a successful 2025.

Legal Symposium: The Executive Director noted that the Executive Assistant/HR Manager and the Superintendent attended the Legal Symposium, held Friday November 7<sup>th</sup>. The material from the Symposium is available to review.

Veterans Day: The Executive Director stated that on Monday, November 11<sup>th</sup>, the District held a Veterans Day Breakfast in the Community Building. The breakfast had approximately sixty-five (65) people in attendance, including veterans, their spouses, children, and special guests. The Marketing & Community Engagement Manager Sheri Potter has done an incredible job coordinating the event and had a great time honoring and acknowledging our veterans. Students from elementary schools provided cards and

thank you letters to the Veterans that attended. After breakfast, all attended the Veterans Day Ceremony at City Hall.

Distinguished Agency: The Executive Director noted that he, Marketing & Community Engagement Manager and the Executive Assistant/HR Manager attended and received our official approval for the distinguished accreditation. The next step in the process will be receiving our recognition and plaque at conference.

Department Heads:

The Marketing & Community Engagement Manager reported that the Veterans Day Breakfast was held, although she was attending Professional Development School (PDS), appreciation was expressed to all who assisted with the event. Attendance was estimated at approximately 50 participants, reflecting continued growth.

The Citizens Advisory Network met the previous evening and engaged in productive discussions. Upcoming programs and events from December through April were reviewed, generating positive feedback. Several new program ideas were discussed, including potential additions to the fitness schedule.

Staff noted that the Winter/Spring Program Brochure teaser was released today, and online registration has begun. Full brochures are expected to be delivered on Monday.

An update was provided on District 200's Career Pathways program, which connects high school students with community partners to explore potential career interests through job shadowing. The Marketing & Community Engagement Manager is currently mentoring a student participating in the program who is assisting with social media content for a free teen dance planned for January. Additionally, she continues to work with a special needs student in coordination with District 200.

The Superintendent of Finance & IT also reported that second-quarter check-in meetings with the management team are underway, marking the midpoint of the fiscal year. These meetings include preliminary budget discussions and preparation for year-end payroll processes.

The Superintendent of Recreation/Safety Coordinator stated that 113 people attended the Healthy Heroes Kids Fair and was happy with the turnout and have more ideas to add to the fair. Staff was excited about how it went.

He also reported that Turkey Camp has an estimated thirty kids for each day.

The Office Manager reported that the Guest Services have been busy with the dance ticket sale of over 600 in two (2) days. It was also reported that cleaning up of the web issues has helped, as there were only a couple patrons who had issues with the registration.

The Superintendent of Parks & Facilities reported that the City of Warrenville completed repairs to the facility gate valve last week. As part of the repair, the City hired a landscaper to restore the surrounding paver blocks, ensuring continued access to the water shutoff if needed in the future.

It was also reported that the gymnasium restoration project has been completed successfully. The cleaning and repair work was thorough, and the overall process proceeded efficiently, with work occurring nearly every day since September 5<sup>th</sup>. Additional preventive measures have been implemented to reduce the likelihood of a similar issue occurring again.

The Superintendent of Parks & Facilities expressed his appreciation for the coordination and efforts of all parties involved and concluded with Thanksgiving well wishes.

**Any Other Business That May Properly Come before the Board for Discussion Only: None**

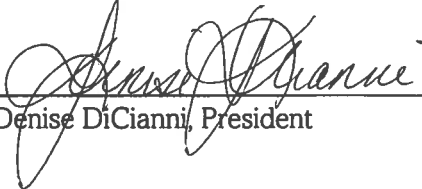
Adjournment: Commissioner Wilkie to Adjourn. Second, by Commissioner Machowski.

Voice Vote: 4-Ayes, 0-Nays, 1-Absent (Coons).

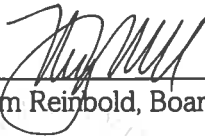
MOTION CARRIED.

Adjourned at 6:18 PM

Approval

  
\_\_\_\_\_  
Denise DiCianni, President

12-18-25  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Tim Reinbold, Board Secretary

12-18-25  
\_\_\_\_\_  
Date

Seal