



**Mission:** To create community

**Vision:** The “place to be” for exceptional experiences

**Core Values:** Innovation, Sustainability, Inclusion, and Exceptional Services

**Minutes of the Warrenville Park District  
Regular Meeting of the Board of Commissioners  
Held on February 19<sup>th</sup>, 2026**

**Call to Order:**

President DiCianni called the meeting to order at 5:00 pm.

**Pledge of Allegiance:**

**Roll Call:** Commissioner Coons - Present  
Commissioner Machowski - Present  
Commissioner Wilkie - Absent  
Commissioner Thornbury- Present  
President DiCianni - Present

**Others Present:**

Tim Reinbold, Executive Director/Board Secretary  
Penny Thrawl, Executive Assistant/HR Manager/Assistant Board Secretary  
Linda Straka, Superintendent of Finance & Technology  
Gregg Ireland, Superintendent of Parks & Facilities  
Sheri Potter, Marketing & Community Engagement Manager  
Michelle Savage, Office Manager  
WDSRA Executive Director Dan Leahy

**Approval of February 19<sup>th</sup>, 2026 Regular Meeting Agenda:**

**MOTION:** Commissioner Thornbury Moved to Approve February 19<sup>th</sup>, 2026 Regular Meeting Agenda.  
Seconded by Commissioner Machowski.

**Roll Call Vote:**

Commissioner Machowski - Aye  
Commissioner Coons - Aye  
President DiCianni - Aye  
Commissioner Wilkie - Absent  
Commissioner Thornbury - Aye

4-Ayes, 0-Nays, 1-Absent (Wilkie)  
**MOTION CARRIED.**

**Public Comment:** No public present.

**Approval of the Consent Agenda**

Approval of January 15<sup>th</sup>, 2026 Regular Meeting Minutes of the Warrenville Park District Board of Commissioners.

**MOTION:** Commissioner Coons Moved to Approve the January 15<sup>th</sup>, 2026 Regular Meeting Minutes of the Warrenville Park District Board of Commissioners. Seconded by Commissioner Machowski.

**Roll Call Vote:**

**Commissioner Wilkie - Absent  
Commissioner Machowski - Aye  
President DiCianni - Aye**

**Commissioner Coons - Aye  
Commissioner Thornbury - Aye**

**4-Ayes, 0-Nays, 1-Absent (Wilkie)  
MOTION CARRIED.**

**Approval of January 15<sup>th</sup>, 2026 Closed Session Meeting Minutes of Board of Park Commissioners – Personnel:**

**MOTION: Commissioner Thornbury Moved to Approve the January 15<sup>th</sup>, 2026 Closed Session Meeting Minutes. Seconded by Commissioner Coons.**

***Commissioner Wilkie Present at 5:04 PM***

**Roll Call Vote:**

**Commissioner Wilkie - Aye  
Commissioner Machowski - Aye  
President DiCianni - Aye**

**Commissioner Coons - Aye  
Commissioner Thornbury - Aye**

**5-Ayes, 0-Nays, 0-Absent  
MOTION CARRIED.**

**Financial Reports:**

**Approval of Financial Statement for the Period Ending January 31<sup>st</sup>, 2026:**

**MOTION: Commissioner Coons Moved to Approve the Financial Statements for the period ending January 31<sup>st</sup>, 2026. Seconded by Commissioner Wilkie.**

**Roll Call Vote:**

**Commissioner Coons - Aye  
Commissioner Machowski - Aye  
Commissioner DiCianni - Aye**

**Commissioner Wilkie - Aye  
Commissioner Thornbury - Aye**

**5-Ayes, 0-Nays, 0-Absent  
MOTION CARRIED.**

**Approval of Expenditure Report through January 31<sup>st</sup>, 2026 in the Amount of \$116,018.71:**

**MOTION: Commissioner Wilkie Moved to January 31<sup>st</sup>, 2026 in the Amount of \$116,018.71. Seconded by Commissioner Machowski.**

**Roll Call Vote:**

**Commissioner Machowski - Aye  
Commissioner Coons - Aye  
President DiCianni - Aye**

**Commissioner Wilkie - Aye  
Commissioner Thornbury - Aye**

**5-Ayes, 0-Nays, 0-Absent  
MOTION CARRIED.**

**Correspondence:**

**IAPD Legislative Breakfast, Friday March 6<sup>th</sup> from 8:00 to 9:30 AM at Carol Stream Park District:**  
The Executive Director noted that he reported on this at the January Board Meeting, both he and President DiCianni will be attending. If other Commissioners are interested in attending, he would need to know to RSVP. Commissioner Wilkie noted interest and will let the Executive Director know as soon as possible.

**Receipt of Northwestern Medicine Letter & Card for Supporting Northwestern Memorial Foundation with \$1,250 Donation:** The Executive Director explained that this was something that Fitness Supervisor Nick Bovio had coordinated the Breast Cancer Awareness Boot Camp with ALL proceeds going to Northwestern Medicine Foundation.

Letter from Neighborhood Food Pantries at Immanuel for the Donation of 401 pounds of food in 2025 (serving an average of 150 individual families each week): The Executive Director noted that the collected food from those attending the Holiday Drive Thru. These were then donated to the food bank.

### Old Business

Cerny Park OSLAD Update: The Executive Director reported that the Phase II bid opening is next Thursday morning, February 26<sup>th</sup> at City Hall. This is the next step in the process to get the ball rolling for Cerny Park Phase II - Splash Pad. With bids currently being accepted, the District will find out next week and start the selection process; contract, background check, references, etc. and move forward with this project.

### New Business:

Dan Leahy, WDSRA Executive Director Annual Visit: WDSRA Executive Director Dan Leahy presented the annual "Gratitude Report," highlighting the strong partnership with the District and expressing appreciation for the ongoing communication and collaboration with staff. He explained that WDSRA provides services for individuals with disabilities across a wide range of ages and needs, including autism, Down syndrome, cerebral palsy, physical disabilities, and Alzheimer's disease.

He reviewed the four primary services offered: inclusion support within member district programs, exclusive recreation programs for individuals with special needs, the Rec & Roll community day program for adults transitioning from the school system, and disability awareness and accessibility support. He noted that the association works with thirty-three (33) SRAs across Illinois, and serving more than two hundred (200) communities.

Discussion regarding WDSRA's collaboration with the District through shared facilities, program partnerships, and inclusion services. An Inclusion Task Force was established recently to evaluate and improve the inclusion processes, including communication with families, service delivery, and billing practices. District staff have been actively involved in this effort, and pilot initiatives are expected this summer. The Task Force has really honed in on the entire spectrum of how we do inclusion services, from billing, frequency, amount of detail we provide, how we talk to our families, what really meets the bar of an inclusion request. He explained that they have been making improvements, and there's some really good outcomes already.

He explained that the Executive Director Tim Reinbold initiated and was a part of the group that initiated this originally and has been very engaged. I think you're going to be hearing more about some things that would be beneficial for Warrenville going forward. And then we'll continue working on it, like this summer, we're going to pilot some things, make some improvements, and we'll keep coming back to it. A lot of it does come back to communication and having a shared understanding.

The participation data indicates that Warrenville residents continue to utilize both SRA programming and inclusion services, with particularly strong participation in summer camp inclusion.

WDSRA Executive Director highlighted WDSRA's 50th anniversary celebration that will take place throughout the year. He also shared that the Foundation raised approximately \$958,000 last year in cash and in-kind donations. The Foundation is nearing its goal of establishing a \$750,000 scholarship endowment to support financial assistance for participants.

Board members noted the positive impact of the Rec & Roll program, including recent volunteer work stuffing Easter eggs for a Warrenville community event. It was also shared that the Rec & Roll room was recently renamed in honor of Jane Hodgkinson, who helped initiate the program.

In terms of inclusion, Warrenville performs well beyond what you might expect for its size. A majority of that is Summer Camp and the needs that have come forward, or people have learned or heard good things about it. The Task Force is looking at what the drivers are behind that, and what are some ways that we can work creatively for those numbers to come down, just a little bit.

He concluded by thanking the District for its continued partnership and support.

Review and Approval of Ordinance 2026-1: An Ordinance Pertaining to the Annexation of 6.30 Acres of real property (the Territory), commonly known as 30W669 Sunrise Road, Aurora, Illinois (located south of Sunrise Road and east of Frieder Lane) into the Domain of the Warrenville Park District:

**MOTION:** Commissioner Wilkie approved Ordinance 2026-01: An Ordinance Pertaining to the Annexation of 6.30 Acres of real property (the Territory), commonly known as 30W669 Sunrise Road, Aurora, Illinois (located south of Sunrise Road and east of Frieder Lane) into the Domain of the Warrenville Park District. Seconded by President DiCianni.

Commissioner Thornbury noted that the location address on Ordinance 2026-01 lists the location being address in Naperville, not in Aurora. This document is to be corrected on all original signed copies.

Commissioner Thornbury explained that this property is located down Ferry Road. The District annexed a property over there several years ago, and a warehouse was put on that property.

**AMMENDED MOTION:** Commissioner Wilkie Moved to approved Ordinance 2026-01: An Ordinance Pertaining to the Annexation of 6.30 Acre of real property (the Territory), commonly known as 30W669 Sunrise Road, Aurora, Illinois (located south of Sunrise Road and east of Frieder Lane) into the Domain of the Warrenville Park District. Seconded by President DiCianni.

Commissioner Thornbury noted that when searching online for the Warrenville Park District boundary map, the only information available directs users to call the Park District, and the map itself does not appear to be available online. Other park districts have their boundary maps posted online, so it was suggested that the Warrenville Park District explore making its boundary map available on the website if a document cannot be provided.

**Roll Call Vote:**

Commissioner Wilkie - Aye  
Commissioner Thornbury - Aye  
President DiCianni - Aye

Commissioner Coons - Aye  
Commissioner Machowski - Aye

5-Ayes, 0-Nays, 0-Absent  
**MOTION CARRIED.**

Review and Approval of the Updated Municipal Directory Dated February 19<sup>th</sup>, 2026; with the Addition of Requiring the Public Body from Opening Links or Attachments:

**MOTION:** Commissioner Wilkie Moved to Approve the Updated Municipal Directory Dated February 19<sup>th</sup>, 2026; with the Addition of Requiring the Public Body from Opening Links or Attachments. Seconded by Commissioner Thornbury.

Commissioner Thornbury noted an error in the document: Top of Page 4; the total number of full-time, part-time and short-term employees.

**AMMENDED MOTION:** Commissioner Wilkie moved to Amend the Motion to reflect the correct total number of full-time, part-time and short-term employees.

**Roll Call Vote:**

Commissioner Coons - Aye  
Commissioner Wilkie - Aye  
President DiCianni - Aye

Commissioner Machowski - Aye  
Commissioner Thornbury - Aye

5-Ayes, 0-Nays, 0-Absent  
**MOTION CARRIED.**

Review and Approval of a Three-Year Contract (2026, 2027 and 2028) for Portable Restroom Services with the Recommendation to Award to Service & Sanitation:

**MOTION: Commissioner Wilkie Moved to Approve a Three-Year Contract (2026, 2027 and 2028) for Portable Restroom Services Awarded to Service & Sanitation. Seconded by Commissioner Coons.**

**Roll Call Vote:**

**Commissioner Coons - Aye  
Commissioner Wilkie - Aye  
President DiCianni - Aye**

**Commissioner Thornbury - Aye  
Commissioner Machowski - Aye**

**5-Ayes, 0-Nays, 0-Absent  
MOTION CARRIED.**

Review Submitted Employee Feedback Survey: The Executive Director noted that over the last several months, this has been discussed by the Board. This was again requested and discussed at the February Board Meeting. The Executive Director explained that he took the information that was provided on the feedback forms, pulled it into a summary, and categorized the list. The top three in each area have been listed, and a summary sheet.

He shared that forty-two (42) team members submitted their feedback. The Executive Director thought some good information came from this.

Review of District 2025-26 Fiscal Year Goals & Objectives: The Executive Director provided a brief quarterly update, noting that there were no significant changes since the last report. The team is currently working on compiling budget goals and overall goals for the next fiscal year. The next report will include the finalized current goals along with the proposed goals for the upcoming cycle. It was also noted that Linda is primarily focused on the budget process.

**Officials & Staff Reports:**

**President:** *President DiCianni* reported attending the Soaring to New Heights Conference, where she participated in several classes and also hosted a session. She noted that the experience was valuable, inspiring, new ideas and questions, and expressed appreciation for the opportunity to connect with colleagues. President DiCianni also shared that she was honored to receive their Master Board Member recognition and expressed pride in serving on the Board.

**Commissioners:** *Commissioner Wilkie* reported on attending the conference, noting it was an enjoyable experience with opportunities to connect with other park district representatives. He was invited to visit Oswegoland Park District to see how they do things. Copies of his Conference Report was included in the Board Packet.

Commissioner Wilkie also hosted a couple of sessions and highlighted a presentation on designing playgrounds with sensory needs in mind, which featured innovative inclusive design concepts. Commissioner Wilkie congratulated President DiCianni on receiving the Master Board Member award and recognized the recent awards received by District Staff and the Executive Director Tim Reinbold. He concluded by expressing excitement for the upcoming spring events.

*Commissioner Coons* congratulated both President DiCianni on receiving Master Board Member status and the Executive Director Tim Reinbold on receiving the Illinois Park and Recreation Foundation Chairman's Award. This award highlights his exceptional leadership and dedication to the Districts success.

*Commissioner Machowski* commented on the sensory items previously shared by Commissioner Wilkie, noting that hands-on experiences - such as vision-impairment glasses - help provide a better understanding of the challenges individuals with

disabilities face. He expressed interest in seeing the related slideshow and highlighted the value of these demonstrations in building awareness.

Commissioner Machowski also shared his experience attending the conference as a vendor, praising the event's organization and ease of navigation. It was noted he had to leave early due to an issue at home but appreciated the overall quality of the conference.

He mentioned he attended a conference/convention at Drury Lane and was blown away by the showroom floor for vendors.

**Commissioner Thornbury** congratulated everyone on the awards and the recognition they received at the conference. She is looking forward to all the spring events that are coming up and the warmer weather.

Commissioner Thornbury shared several updates and suggestions. She apologized for missing the conference due to illness.

She noted difficulty seeing a recent presentation because of low contrast and small font, recommending higher-contrast, larger text for accessibility. She praised the Park District's new high-contrast signage for being easy to read and discussed ideas for improving accessibility in classrooms, such as large screens displaying text so participants with hearing impairments can follow along.

Commissioner Thornbury also suggested considering family or gender-neutral restrooms and quiet spaces although staff noted space limitations in existing facilities. She also highlighted natural playgrounds—like those at Morton Arboretum—as a potential innovative concept for future park development.

**Executive Director:** **Executive Director Tim Reinbold** congratulated Marketing & Community Engagement Manager Sheri Potter for being recognized by School District 200 as a community partner for the positive impact of her programs on students.

The Board was informed that the upcoming budget will be presented on Thursday, March 19<sup>th</sup>. As part of the budget, the District plans to begin contracting out mowing services for several smaller parks starting April 1<sup>st</sup>, with funds allocated in both the current and upcoming budgets.

Commissioners were reminded about the upcoming WDSRA "BASH" event and asked members to confirm their attendance.

The Executive Director informed the Board that the Superintendent of Recreation/Safety Coordinator Matt Odom has accepted the Director of Parks & Recreation position at the Village of Brookfield. It has been wonderful having him here as part of our organization, he brought a lot to the table, and we all learned together. The Executive Director noted that he did not have anything to highlight, other than he was going to miss not being at this meeting tonight.

**Staff Reports:** **Office Manager Michelle Savage** reported attending the conference, where she participated in workshops outside their usual focus, including a session on board–staff relationships, which she found insightful. She congratulated the agency and staff for their recent achievements and awards. She also noted that the survey feedback indicates the District is performing well.

**Superintendent of Finance & Technology Linda Straka** congratulated both the Executive Director Tim Reinbold and Marketing & Community Engagement Manager Sheri Potter for her recognition by School District 200. She reported that the budget process is in its final stages, with highlights and accomplishments currently being compiled. The Budget Binder will be delivered on March 9<sup>th</sup>, with the budget workshop scheduled during the March 19<sup>th</sup> Regular Board Meeting next month.

The Marketing & Community Engagement Manager, Sheri Potter reported several highlights from the conference, including hosting an agency showcase display, representing the District on stage when receiving the Distinguished Agency award and she was sworn in to serve on the IAPD Foundation Board.

Program updates included the upcoming Puzzle Palooza events, with the family event scheduled for the following weekend and the adult event nearing full capacity. Birthday party bookings have increased significantly since the gym reopened, with appreciation expressed for Carol's assistance in managing registrations and calls. The second draft of the summer brochure will be available soon, and summer camp registration recently opened with strong early interest.

Additionally, staff shared positive experiences working with students through a job training program through District 200, noting that the students contribute meaningfully to the District while also gaining valuable skills. A social media intern is also currently assisting with managing the District's Instagram page.

The Superintendent of Parks & Facilities Gregg Ireland stated that he has hired Nicolas Rummel in the Parks Department vacant position and explained he had a prior engagement but will be introduced at the March Board Meeting.

Parks Staff have taken advantage of recent mild weather to complete spring cleanup at several parks and around the Recreation Center. Painting projects have also been completed throughout the building, including the upper-level track and meeting room.

The Superintendent of Parks & Facilities also attended the conference, taking seven classes and moderating two sessions related to beavers and buffalo. In addition, he completed OSHA training and will be attending several certification courses in March and early April, including Aquatic Facilities Operator training, Certified Playground Safety Inspector training, and pesticide license renewal. March will include significant training and professional development, along with scheduled vacation time.

**CLOSED SESSION – 5 ILCS 120 2 (c) 1: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individual who serve as independent contractors in a park, recreational, or educational settings, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational or education setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity.**

**MOTION: Commissioner Thornbury Moved to go into CLOSED SESSION – 5 ILCS 120 2 (c) 1 as stated. Seconded by Commissioner Wilkie.**

**Roll Call Vote:**

**Commissioner Coons - Aye  
Commissioner Wilkie - Aye  
President DiCianni - Aye**

**Commissioner Thornbury - Aye  
Commissioner Machowski - Aye**

**5-Ayes, 0-Nays, 0-Absent.  
MOTION CARRIED.**

**In CLOSED SESSION @ 5:53 pm**

**RISE from CLOSED SESSION @ 6:15 pm**

**Back in Open Session Roll Call: Commissioner Coons - Present  
Commissioner Wilkie - Present  
Commissioner Thornbury - Present  
Commissioner Machowski - Present  
President DiCianni - Present**

**To Take Action, if any, on Matters from Closed Session:**

**Any Other Business That May Properly Come before the Board for Discussion Only:** Penny Thrawl, Executive Assistant/HR Manager reminded Commissioners that it is again time to complete their annual anti-harassment training either through the State of Illinois or PDRMA (Park District Risk Management Agency).

**Adjournment:** Commissioner Wilkie Moved to Adjourn. Seconded by Commissioner Coons.

**Voice Vote: 5-Ayes, 0-Nays, 0-Absent.  
MOTION CARRIED.**

**Adjourned at 6:16 PM**

**Approval**

  
\_\_\_\_\_  
Denise DiCianni, Board President

3/19/26  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Tim Reinbold, Board Secretary

3/19/26  
\_\_\_\_\_  
Date

**Seal**

