



**Mission:** To create community

**Vision:** The “place to be” for exceptional experiences

**Core Values:** Innovation, Sustainability, Inclusion, and Exceptional Services

**Minutes of the Warrenville Park District  
Regular Meeting of the Board of Commissioners  
Held on April 16<sup>th</sup>, 2026**

**Call to Order:** President DiCianni called the meeting to order at 5:00 pm.

**Pledge of Allegiance:**

**Roll Call:** Commissioner Coons – Present  
Commissioner Machowski – Absent  
Commissioner Wilkie – Present  
Commissioner Thornbury – Absent  
President DiCianni – Present

*Others Present:*

Tim Reinbold, Executive Director/Board Secretary  
Penny Thrawl, Executive Assistant/HR Manager/Assistant Board Secretary  
Gregg Ireland, Superintendent of Parks & Facilities  
Linda Straka, Superintendent of Finance & Technology  
Sheri Potter, Superintendent of Recreation  
Michelle Savage, Office Manager

President DiCianni explained that the next agenda item for the Board of Park Commissioners is Item IV. Public Hearing on the Proposed Combined Annual Budget and Appropriation Ordinance of the Warrenville Park District, DuPage County, Illinois for the Fiscal Year Beginning on the 1<sup>st</sup> Day of May 2026 and ending on the 30<sup>th</sup> Day of April 2027.

**Public Hearing on the Proposed Combined Annual Budget and Appropriation Ordinance of the Warrenville Park District, DuPage County, Illinois for the Fiscal Year Beginning on the 1<sup>st</sup> of May, 2026 and Ending on April 30<sup>th</sup>, 2027.**

President DiCianni requested; A motion to proceed into the Public Hearing and to continue the other business of the Regular Meeting upon the conclusion thereof.

**MOTION: Commissioner Coons moved to Open the Public Hearing on the Proposed Combined Annual Budget and Appropriation Ordinance of the Warrenville Park District, DuPage County, Illinois for the Fiscal Year Beginning on the 1<sup>st</sup> of May, 2026 and Ending on April 30<sup>th</sup>, 2027. Seconded by Commissioner Wilkie.**

President DiCianni stated that “it has been moved and seconded that the Board open the Public Hearing and continue with the other business of the Regular Meeting upon the conclusion of the Public Hearing.”

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**Roll Call Vote:**

**Commissioner Machowski – Absent  
Commissioner Coons - Aye  
President DiCianni - Aye**

**Commissioner Wilkie - Aye  
Commissioner Thornbury - Absent**

**3-Ayes, 0-Nays, 2-Absent (Machowski, Thornbury)  
MOTION CARRIED.**

**Public Hearing is now Open at 5:05 PM**

President DiCianni explained that the proposed Combined Annual Budget and Appropriations Ordinance has been made available to the public for review for the “required time”.

The Executive Director stated that “no public citizens have asked to receive the Proposed Combined Annual Budget and Appropriations Ordinance”.

President DiCianni asked if any of the Commissioners wish to make any *comments* regarding the Proposed Combined Annual Budget and Appropriations Ordinance?” No Commissioners had any comments regarding the Proposed Annual Budget and Appropriations Ordinance.

President DiCianni stated for the record that “No Commissioners had any comments regarding the Proposed Combined Annual Budget and Appropriations Ordinance”.

President: DiCianni asked if any of the Commissioners wish to submit any written testimony concerning the proposed Combined Annual Budget and Appropriation Ordinance. No Commissioners wish to submit any written testimony concerning the proposed Combined Annual Budget and Appropriation.

President DiCianni stated for the record that “No Commissioners had any written testimony regarding the Proposed Combined Annual Budget and Appropriations Ordinance”.

President: DiCianni asked if any of the Commissioners wish to submit any oral testimony or public comment concerning the Proposed Combined Annual Budget and Appropriation Ordinance. No Commissioners wish to submit any written testimony concerning the proposed Combined Annual Budget and Appropriation.

President: DiCianni stated for the record “No Commissioners wish to submit any oral testimony or any public comments regarding the proposed Combined Annual Budget and Appropriations Ordinance”.

President DiCianni also stated for the record that “No public was in attendance to present oral or written testimony or public comments”.

President DiCianni asked for a motion to finally Adjourn the Public Hearing”.

**MOTION: Commissioner Wilkie moved to close the Public Hearing. Seconded by Commissioner Coons.**

**Roll Call Vote:**

**Commissioner Thornbury - Absent  
Commissioner Wilkie - Aye  
President DiCianni - Aye**

**Commissioner Machowski - Absent  
Commissioner Coons - Aye**

**3-Ayes, 0-Nays, 2-Absent (Machowski, Thornbury)  
MOTION CARRIED.**

The motion is carried and the hearing is finally adjourned.

**PUBLIC HEARING ADJOURNED AT 5:07 PM**

**Approval of April 16<sup>th</sup>, 2026 Regular Meeting Agenda:**

**MOTION: Commissioner Coons Moved to Approve the Regular Meeting Agenda of the Warrenville Park District Board of Commissioners for April 16<sup>th</sup>, 2026. Second by Commissioner Wilkie.**

**Roll Call Vote:**

<b>Commissioner Thornbury - Absent</b>	<b>Commissioner Machowski - Absent</b>
<b>Commissioner Wilkie - Aye</b>	<b>Commissioner Coons - Aye</b>
<b>President DiCianni - Aye</b>	

**3-Ayes, 0-Nays, 2-Absent (Machowski, Thornbury)**

**MOTION CARRIED.**

**Public Comment:** No public present.

**Approval of Consent Agenda:**

Approval of the Regular Meeting Minutes of the Board of Park Commissioners for March 19<sup>th</sup>, 2026:

**MOTION: Commissioner Wilkie Moved to Approve of the Regular Meeting Minutes of the Board of Park Commissioners for March 19<sup>th</sup>, 2026. Second by Commissioner Coons.**

**Roll Call Vote:**

<b>Commissioner Thornbury - Absent</b>	<b>Commissioner Wilkie - Aye</b>
<b>Commissioner Machowski - Absent</b>	<b>Commissioner Coons - Aye</b>
<b>President DiCianni - Aye</b>	

**3-Ayes, 0-Nays, 2-Absent (Machowski, Thornbury)**

**MOTION CARRIED.**

Approval of the Closed Session - Personnel Meeting Minutes of the Board of Park Commissioners for March 19<sup>th</sup>, 2026:

**MOTION: Commissioner Wilkie Moved to Approve the March 19<sup>th</sup>, 2026 Board of Commissioners Closed Session Meeting Minutes – Personnel. Second by Commissioner Coons.**

Commissioner Coons stated that there is an error showing that Commissioner Wilkie motioned for approval when he was not in attendance at the March 19<sup>th</sup> Board Meeting.

**Roll Call Vote:**

<b>Commissioner Machowski - Absent</b>	<b>Commissioner Wilkie - Aye</b>
<b>Commissioner Thornbury - Absent</b>	<b>Commissioner Coons - Aye</b>
<b>President DiCianni - Aye</b>	

**3-Ayes, 0-Nays, 2-Absent (Machowski, Thornbury)**

**MOTION CARRIED.**

**Financial Reports:**

Approval of Financial Statement for the Period Ending March 31<sup>st</sup>, 2026:

**MOTION: Commissioner Wilkie moved to approve the Financial Statements for the Period Ending March 19<sup>th</sup>, 2026. Second by Commissioner Coons.**



Discussion and Approval of the selling of beer, wine, malts, hard ciders, and alcoholic seltzers at the Beer Tent at the Warrenville Summer Daze Festival (August 7<sup>th</sup> & 8<sup>th</sup>, 2026):

**MOTION: Commissioner DiCianni moved to Approve the selling of beer, wine malts, hard ciders, and alcoholic seltzers at the beer tent at the Warrenville Fall Fest. Seconded by Commissioner Coons.**

The Executive Director explained that he is in the process of securing permits from the City of Warrenville for the 24-Hour Liquor License, along with the State of Illinois approval.

**Roll Call Vote**

**Commissioner Coons - Aye**

**Commissioner Wilkie - Aye**

**Commissioner Thornbury - Absent**

**Commissioner Machowski - Absent**

**President DiCianni - Aye**

**3-Ayes, 0-Nays, 2-Absent (Machowski, Thornbury)**

**MOTION CARRIED.**

Discussion and Approval of the selling of beer, wine, malts, hard ciders, and alcoholic seltzers at the beer tent at the Warrenville Fall Fest (October 30<sup>th</sup>, 2026):

**MOTION: Commissioner Wilkie moved to Approve the selling of selling of beer, wine malts, hard ciders, and alcoholic seltzers at the beer tent at the Warrenville Fall Fest. Seconded by Commissioner Coons.**

Again, the Executive Director stated that he is in the process of securing permits from the City of Warrenville for the 24-Hour Liquor License for Warrenville Fall Fest, along with the State of Illinois approval.

**Roll Call Vote**

**Commissioner Coons - Aye**

**Commissioner Wilkie - Aye**

**Commissioner Thornbury - Absent**

**Commissioner Machowski - Absent**

**President DiCianni - Aye**

**3-Ayes, 0-Nays, 2-Absent (Machowski, Thornbury)**

**MOTION CARRIED.**

Review of District Goals & Objectives – 4<sup>th</sup> Quarter: The 4<sup>th</sup> Quarter Agency Goals & Objectives was included in the Board Packet for review and updates.

Review and Approval of Program Guide Design Contract – One Year in the Amount of \$10,320.00:

**MOTION: Commissioner Wilkie moved to Approve Program Guide Design Contract – One Year to DesignSpring Group LLC in the Amount of \$10,320.00. Seconded by Commissioner Coons.**

It was explained that DesignSpring LLC has provided the design services for our seasonal brochure over the past nine years and have been extremely satisfied with their services and product they have produced. The Proposal of Services along with their fee schedule was included in the Board Packet

**Roll Call Vote:**

**Commissioner Coons - Aye**

**Commissioner Wilkie - Aye**

**Commissioner Thornbury - Absent**

**Commissioner Machowski - Absent**

**President DiCianni - Aye**

**3-Ayes, 0-Nays, 2-Absent (Machowski, Thornbury)**

**MOTION CARRIED.**

Attendance at NRPA Conference in Philadelphia, PA September 29<sup>th</sup> to October 1<sup>st</sup>, 2026: Commissioner Wilkie stated that he is interested in attending the NRPA Conference

Discussion to Consider Utilizing "Consent Agenda: Commissioner Machowski requested this be on the April Agenda to discuss the use of the "Consent Agenda.

Discussion of Board Officer Seat Nominations: Both Commissioner Wilkie and Commissioner DiCianni would like to have the seat of President.

**Officials & Staff Reports:**

President: ***President DiCianni*** reported that it had been a very busy month, with activity increasing throughout the District due to Spring programming. She shared positive feedback regarding the Spring events, noting that the Flashlight Egg Hunt had been especially well received by both residents and non-residents, drawing many participants from outside the community. She stated that the District is doing an excellent job with its programming and community engagement.

President DiCianni also acknowledged the recent park cleanup efforts and thanked the Superintendent of Parks & Facilities and staff for their work, noting noticeable improvements in the parks. She expressed enthusiasm for the upcoming May and June activities, including the Dance Recital, which is expected to have strong participation and be an enjoyable event. She concluded by thanking staff for their continued efforts.

Commissioners: ***Commissioner Coons*** assisted with the Bunny Breakfast, which was a nice way to start of the season. Great job to all involved.

She also volunteered at the Health Fair and commented on the impressive turnout of attendees and vendors. She commended all those involved in making the event successful, including staff responsible for setup and breakdown, and specifically recognized Recreation Supervisor Ruth Brackmann for spearheading the event. She noted that many attendees expressed positive feedback and appreciated the opportunity to gather information, including questions regarding Real IDs. Some attendees also suggested offering a future event during the evening or on a weekend so families and children could participate together. She suggested this may be something to consider for future planning.

Commissioner Coons shared her excitement about the upcoming summer events and thanked staff for all of their hard work and dedication. She also mentioned speaking with Gary, who was very enthusiastic about the department's new piece of equipment, and commended the Parks staff for their continued efforts in maintaining the parks and facilities.

***Commissioner Wilkie*** stated that it was nice to return to his normal routine after recently being in the hospital. He noted that he missed both the Egg Hunt and Bunny Breakfast for the first time in several years and complimented staff and volunteers on the excellent job they did with the events.

Commissioner Wilkie also shared that several representatives from the Park District attended the Mayor's State of the City address and appreciated the Mayor's recognition of the Park District and its partnership with the community, including the Cerny project. He commented positively on the strong working relationships among the Park District, City, Fire Department, Police Department, Library, and school districts, noting that the collaboration and unity among local agencies is important to the community's success.

Commissioner Wilkie expressed enthusiasm for the upcoming events and thanked staff for their continued hard work and dedication. He concluded by stating that he believes the District is one of the best Park Districts in DuPage County for its size and praised the organization for the quality of its programs, operations, and staff.

Executive Director:

The Executive Director reported that the City of Warrenville provided the District with first quarter developer donations through March 31<sup>st</sup>, 2026, in the amount of \$5,762.25, and that the District has requested the funds be transferred to its account.

The Executive Director also reported that he will be attending the Legislative Conference and Parks Day at the Capitol in Springfield on May 5<sup>th</sup> and 6<sup>th</sup>. Superintendent of Recreation Sheri Potter will also attend and assist in representing the District at the Capitol by displaying Park District materials and showcasing the value park districts provide throughout the State of Illinois.

The Executive Director commented on the Mayor's recent State of the City address and expressed appreciation for the Mayor recognizing the Park District and its accomplishments during the presentation. He noted the positive partnership between the City and the Park District and stated he plans to thank the Mayor personally at an upcoming meeting.

The Executive Director further reported on several legislative issues currently being monitored by the Illinois Association of Park Districts (IAPD). He explained that the proposed transition from DCFS oversight to the Illinois Department of Early Childhood (DOEC) beginning July 1<sup>st</sup> could potentially impact Park Districts programming through proposed licensing requirements for early childhood and recreational programs, including dance, sports, and other classes. He stated that IAPD representatives are actively working with legislators on the matter and that he has contacted legislators to express concerns regarding the operational impact such legislation could have on Park Districts.

He also reported on additional legislative discussions related to homelessness in parks and the enforcement of local ordinances regarding overnight stays and permitting. The Executive Director noted that IAPD continues to keep Park Districts informed and engaged as legislative activity increases during the current session and stated he will continue to provide updates as more information becomes available. The Executive Director concluded by noting that preparation for the new budget season is beginning.

Department Head  
Reports:

**Superintendent of Recreation Sheri Potter** reported that the Boundary Map that Commissioner Thornbury requested to be added to the Districts' Website has been uploaded to the website.

Summer Camp registration is currently averaging approximately 150 participants per week, with registration still ongoing for another month. Current enrollment includes 38 participants in the before camp program and 60 participants in the after-camp program.

She also reported that the Health Fair was successful, featuring 48 vendors. Upcoming recreation programs and events include a Pickleball Social at Cerny Park, a Horseshoe Demonstration on April 26<sup>th</sup>. The Superintendent also announced an upcoming "Cat Yoga" event in May in partnership with a cat adoption agency, with 29 participants currently registered. The event is intended to promote kitten adoptions while participants take part in yoga activities.

Superintendent of Recreation further reported that the StoryWalk installation at Summerlakes is nearing completion, with an opening event scheduled for April 27<sup>th</sup> from 4:00 to 5:00 p.m. The event will include giveaways, participation from the library, and refreshments for attendees.

The Superintendent reported that interviews were completed for both the part-time Sponsor & Special Events Coordinator position and the full-time vacant Marketing Supervisor position.

**Megan Legler** who was interviewed and hired for the part-time Sponsor & Special Events Coordinator position. Megan had previously worked with the District part-time, teaching Learning Explorers homeschool classes and has already begun in her new role.

**Daniel Cordoba** was offered and accepted the full-time Marketing Supervisor position and will start on April 20<sup>th</sup>, 2026. Daniel brings previous Park District and Special Recreation Association marketing experience to the position.

Both new hires will be introduced at the next Board Meeting in May.

Commissioner Coons inquired about the process for volunteering at future events. The Superintendent of Recreation stated that would be an additional discussion and coordination on volunteer procedures will need to take place.

**Superintendent of Parks & Facilities Gregg Ireland** stated March was a month of testing, with three straight weeks of testing, myself and staff, last week we had our pesticides testing, which went very well. So, other than that, we're trying to dodge raindrops. Right now, we're a little behind the eight ball, and Mother Nature is not helping us at all, so we're scrambling around to get what we can done, but it's getting there and hoping it's a much drier month.

**Superintendent of Finance & Technology, Linda Straka** stated that the fiscal year is approaching and are working to get everything wrapped up. She has with all the supervisors this week to discuss the timing of revenue and

expenses and getting invoices in, as the April financials (end of fiscal year) will be approved at the May Board Meeting. The auditors will be here in June.

Commissioner Wilkie asked if the Boards laptops are in the new budget year. The Superintendent of Finance & Technology stated that they are in the Operating Expense under Computer Supplies and Equipment. She explained the plan is to have Links Technology be here in June to update the Board. The Executive Director noted that they will be tablets, not laptops.

**Any Other Business that May Properly Come Before the Board for Discussion Only:**

**Adjournment:**

**MOTION: Commissioner Wilkie moved to Adjourn. Second by Commissioner Coons.**

**Roll Call Vote:**

**Commissioner Coons - Aye**

**Commissioner Wilkie - Aye**

**Commissioner Thornbury - Absent**

**Commissioner Machowski - Absent**

**President DiCianni - Aye**

**3-Ayes, 0-Nays, 2-Absent (Machowski, Thornbury)**

**MOTION CARRIED.**

*Board Meeting Adjourned at 5:43 PM*

Approval

  
Denise DiCianni, Board President

  
Date

  
Tim Reinbold, Executive Director

5-21-26  
Date

SEAL